

# Joint Local Plan

## Response to the Initial Questions (IQs)

### Appendix 1 Table of Engagement

February 2025



## Appendix 1 – Table of Engagement

This Appendix supports South Oxfordshire and Vale of White Horse District Councils' response to the Inspectors' Initial Questions (IQs). It details the engagement we have undertaken with the prescribed bodies.

Please see accompanying Appendix 2 - Evidence of Engagement for the records of meetings where they are noted in this table under the column titled '(i) Records – (with reference to Appendix 2)'.

### Key for column (ii) Strategic Matter\*:

- SM\*1 Housing need and supply, including affordable housing, and the provision of sites for Gypsies and Travellers
- SM\*2 The supply of retail and employment land
- SM\*3 The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links
- SM\*4 Conserving and enhancing our natural and historic environments
- SM\*5 Addressing climate change
- 6 Evidence
- 7 DtC general
- 8 JLP governance

\*'Strategic matters' are topics with potential to give rise to strategic matters but are not necessarily strategic matters meeting the statutory definition in section 33A(4)(a) PCPA 2004 (see further paras 1.19 and 2.1 of CSD09.1)

Date	Engagement with	(i) Records (minutes etc reference in Appendix 2)	(ii) Strategic Matter* and sub-issue	(iii) Outcome, actions or action list (Notes or Summaries)	(iv) Areas of disagreement and how attempts have been made to resolve them	(v) How the engagement influenced the development of the evidence base and Plan policy
21/04/2021	OPPO (S&V Chair), Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">001 Minutes</a>	8 JLP governance	Meeting - In this meeting South and Vale (S&V) confirmed the decision in March 2021 by Full Councils to prepare a Joint Local Plan for S&V and set out initial steps underway on governance structures and working arrangements. OPPO discussed how alignment with Oxfordshire Plan was ideal, and also alignment of end dates for the plan periods. There was an item on environment policy work happening on the Oxfordshire Plan, including energy, sustainable construction, water efficiency, flooding, climate and nature recovery, and healthy places. Action for West Oxon to feedback to Oxfordshire Plan 2050 team. There was a discussion about Oxfordshire Growth Needs Assessment (OGNA) and the 'bookends' (approach to lowest and highest housing numbers to consider). S&V and Cherwell raised queries about looking beyond the standard method.	No points of disagreement	Introduced Oxfordshire partners to the beginning of the JLP. Meeting helped to ensure everyone progressed to make sure they aligned with the Oxfordshire Plan (being prepared at that time) and end dates aligned. The discussion on housing numbers for the Oxfordshire Plan 2050 helped identify pros and cons of different approaches. Approach to environment policies was picked up by the Oxfordshire Strategic Vision and later the JLP.
16/06/2021	OPPO (S&V Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">002 Minutes</a>	SM*3 Transport  SM*1 Housing need and supply 6 Evidence	Meeting - The meeting discussed the Oxfordshire Mobility Model (OMM) development and its delays and issues.  S&V informed other authorities of progress towards a Joint Statement of Community Involvement (SCI) and governance arrangements for the commencement of the	Resolutions discussed to progress OMM to help ensure it can inform Local Plans.  No points of disagreement. The joint HELAA working group established to help ensure alignment in approach and	Timing impacts on evidence to inform the JLP.  Collective agreement on the Joint HELAA methodology which was developed in the following months. This informed the methodology for the S&V HELAA.

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			8 JLP governance	JLP. At this meeting all authorities agreed to start collective work on a Joint Housing and Economic Land Availability Assessment (HELAA) Working Group	to minimise disagreements about general methodology	
11/08/2021	OPPO (West Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">003 Minutes</a>	SM*1 Housing need and supply	Meeting - Discussion on housing land supply with an offer from S&V to create a template to help all authorities to collect and share information on housing lead-in times and build-in rates to help inform these in Oxfordshire. Districts agreed to share draft responses to an Ox-Cam Arc consultation. Exploration of digital planning software for local plan consultations.	No points of disagreement	Sharing information on lead-in times and build out rates was an idea to help inform housing supply numbers by using our own (S&V) averages and supplementing with additional information from other neighbouring districts
19/08/2021	Statutory consultees (plus landowners, agents, developers, community groups and others)	None	SM*1 Housing need and supply	Consultation - S&V's call for land and buildings available for change. We invited landowners, agents, developers, community groups and others who were interested in having land considered for development in the JLP, to submit information to us on the sites they wanted to be assessed. This exercise was known as the 'call for land and buildings available for change' and was run between 19 August and 30 September 2021. Whilst the submission window formally closed 30 September 2021, we continued to accept new submissions. Statutory consultees were made aware of this exercise.	See consultation statement	The sites submitted through this process formed the basis for developing the HELAA, alongside other sites submitted to the councils through an earlier "call for sites" run in the Vale of White Horse, and as part of the Oxfordshire Plan. Please see the Call for Land and Buildings Available for Change (examination library reference LPP15), the HELAA (examination library reference HES21.4) and the Site Selection topic paper (examination library reference TOP07) for more details.
20/08/2021	OPPO (West Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">004 Minutes</a>	SM*1 Housing need and supply	Meeting - Following discussion at the 11 August OPPO on the next stages of Oxfordshire Plan 2050, S&V sent an email proposing a template for collation of data of housing lead-in times and build out rates. This was in relation to initial OGNA work including implications for the Districts' five year housing land supply calculations. S&V highlighted the urgency for coming to an agreement on housing requirement figures. Issue to be addressed by Heads of Planning in context of work needed to follow the OGNA.	No points of disagreement	Sharing of information on housing delivery and approaches to supply
20/10/2021	OPPO (West Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire	<a href="#">005 Minutes</a>	SM*1 Housing need and supply 6 Evidence	Meeting - All districts provided a brief overview and written update of key plan progress, including the spatial strategy, impact of the OGNA on 5YHLS and affordable housing. Presentation on community led housing delivery across the county. Discussion on potential coordination of Local Plan evidence bases.	No points of disagreement	Helped clarify the list and timetable for preparation of studies at the Oxfordshire Plan 2050 scale and pave the way for joint local plan commissions e.g. GTAA

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	County Council			Discussion on need to update IDPs. S&V flagged the urgency of coming to an agreement on housing requirement.		
30/11/2021	OPPO (West Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">006 Agenda and Minutes</a>	6 Evidence	Meeting - Meeting to discuss on potential alignment of evidence base - local plans and Oxfordshire Plan 2050	No points of disagreement	Helped clarify the list and timetable for preparation of studies at the Oxfordshire Plan 2050 scale and pave the way for joint local plan commissions e.g. GTAA
15/12/2021	OPPO (West Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">007 Minutes</a>	SM*1 Housing need and supply SM*2 The supply of retail and employment land 6 Evidence 7 DtC general	Meeting - The Oxfordshire Plan 2050 lead raised the potential need for a further focused Oxfordshire Plan consultation particularly on the spatial strategy as too big a leap to Reg 19. Implications for delays to local plan timetables discussed. Discussion on whether Oxfordshire Plan 2050 included too many policies. There was also some discussion about the inter-relationship with District level SHLAA/HELAA type assessments and site option assessment work for the Oxfordshire Plan 2050. Scope for aligning evidence base reports between the Oxfordshire Plan 2050 and local plans, and between local plan on cross-boundary issues was discussed, with an action for the Oxfordshire Plan 2050 lead to prepare a brief note. There was also some discussion about the process ahead to translate the OGNA recommendations into a housing need figure.	No points of disagreement	Helped clarify the clearer distinction needed between the Oxfordshire Plan 2050 and local plans. Helped shape plans for where evidence base could be joint/ shared.
20/01/2022	Oxfordshire County Council	None	SM*3 Transport	Meeting - This meeting was to onboard the JLP's new transport planner, engage in early discussions relating to JLP 2041 transport work, including a timings for OCC work such as the Draft Local Transport and Connectivity Plan (LTCP), Local Cycling and Walking Infrastructure Plans (LCWIPs), "Decide and Provide" approach to transport provision, as well as the strategic transport model.	No points of disagreement	Discussions identified a need to review safeguarding sites in detail.

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02/02/2022	Oxfordshire County Council	<a href="#">008 Minutes</a>	SM*3 Transport	Meeting - Meeting where S&V officers provided an update on JLP progress. The scope of JLP transport modelling to be agreed but, was dependent on Oxfordshire Plan 2050. Update on Local Transport and Connectivity Plan (LTCP) consultation.	None recorded.	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
07/02/2022	S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">009 Report</a>	7 DtC general	Report - Report by the Oxfordshire Plan Programme Lead to South Oxfordshire's Scrutiny Committee on 7 February 2022 on the latest progress on the Oxfordshire Plan. The same report went to Vale of White Horse Scrutiny Committee on 1 February 2022. The report included summary results of the Oxfordshire Plan 2050 Reg 18(2) consultation, and clarified relationships with local plans at para 2.8-2.10 as helping provide the strategic direction within which city and district Local Plans are prepared. It confirms that Oxfordshire authorities have been working together to address cross-boundary matters in line with the duty to cooperate (as per section 33A of the Planning and Compulsory Purchase Act 2004) and ensure that Local Plan reviews can be prepared alongside the Oxfordshire Plan through a mutually supportive process. It went on to explain that the Oxfordshire Plan would set out high-level requirements (e.g. biodiversity net gain, sustainable design and construction and water efficiency standards) to inform future planning decisions on a countywide basis, while leaving the detail to be set out in Local Plans and Neighbourhood Plans. Strategic policies would also be developed (including the application of health impact assessments, air quality impact assessments, natural capital and ecosystem networks and blue-green infrastructure standards) to achieve a consistent approach across Oxfordshire. Scrutiny committee resolved to note the report and recommend to Cabinet to approve a new Statement of Community Involvement for the Oxfordshire Plan.	No points of disagreement	Helped clarify the relationship between the Oxfordshire Plan 2050 and local plans and topic areas for strategic policies.

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16/02/2022	OPPO (West Oxfordshire Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">010 Agenda and Minutes</a>	7 DtC general	Meeting - Included general update on Oxfordshire Plan 2050 progress and evidence on housing need for that plan. Each LPA provided an update on their own local plan progress.	No points of disagreement	No direct impact on the JLP policies
21/02/2022	Oxfordshire County Council	None	SM*3 Transport	Meeting - This LCWIP Steering Group meeting was chaired by OCC to develop cycling and walking infrastructure in Abingdon.	No points of disagreement	This project will contribute to the transport evidence base and policies in the JLP.
09/03/2022	Oxfordshire County Council	None	SM*3 Transport 6 Evidence	Meeting - This meeting included a review of prior Evidence Base documents, OCC officers discussed the validation used in the strategic transport model, Decide and Provide, and PROW. OCC to provide update on infrastructure delivery, and S&V to plan a meeting to review safeguarding sites.	No points of disagreement	These discussions influenced how the transport evidence base and transport policies are to be developed.
28/03/2022	Oxfordshire County Council	<a href="#">011 Minutes</a>	SM*3 Transport	Meeting - Meeting where S&V officers provided an update on JLP progress. Officers advised that Oxfordshire Plan 2050 spatial methodology was being reviewed. Local Transport Connectivity Plan (LTCP) update- OCC officers were reviewing responses. Officers were hoping to take LTCP and supporting strategies to June cabinet and July full council for adoption. Central Oxfordshire area strategy programmed for this year, with the others coming next year.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
29/03/2022	Oxfordshire County Council	None	SM*3 Transport	Meeting - This meeting was dedicated to review of all the transport safeguarded areas in the adopted Local Plans to identify which can be retained, revised or removed.	No points of disagreement	This engagement was used to dictate which schemes to safeguard in the JLP.
05/04/2022	Oxfordshire County Council	None	SM*3 Transport	Meeting - Officers from S&V presented/demonstrated ArcGIS consultation materials for the JLP with OCC. The meeting was then used to review details of transport evidence required for JLP 2041.	No points of disagreement	These discussions influenced how the transport evidence base is to be developed.

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06/04/2022	OPPO (West Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">012 Agenda and Minutes</a>	SM*1 Housing need and supply 7 DtC general	Meeting -The main item was Oxfordshire Plan with an update from the Oxfordshire Plan 2050 lead about a 6 step process including a Member Workshop to be independently facilitated for agreeing key aspects on the Oxfordshire Plan including the housing requirement. Discussion around details of the Oxfordshire Plan 2050 evidence base including the OGNA, with a request for feedback on the draft OGNA methodology. There was also discussion about the Oxfordshire Plan 2050 budget not being sufficient, and a call for the councils to cover costs between them, which raised concerns from Oxford City. Agreed that more regular Oxfordshire Plan 2050 specific meetings of the policy managers would be beneficial e.g. every other week to augment the cycle of OPPO meetings.	Tensions emerging on OGNA methodology, with plans to resolve through written feedback and a 6 step process.	Oxfordshire Plan 2050 to agree the housing requirement at this time (this later changed when Oxfordshire Plan 2050 ceased and this came within remit of JLP)
06/04/2022	Oxfordshire County Council	None	SM*3 Transport	Meeting -This Local Cycling Walking and Infrastructure Plan (LCWIP) Steering Group meeting was chaired by OCC to develop cycling and walking infrastructure in Abingdon.	No points of disagreement	This project will contribute to the transport evidence base and policies in the JLP.
28/04/2022	Cherwell District Council, Oxfordshire County Council	<a href="#">013 Email and Notes</a>	SM*4 Health 6 Evidence	Meeting - At this meeting we discussed Cherwell's experience with commissioning a HIA for their Local Plan, and also discussed Public Health at County's input into Cherwell's HIA, and what help they could provide us in developing our own HIA of the JLP. Cherwell followed up after this meeting with an email which included their HIA brief for procurement to help us if we wished to procure our HIA externally.	No points of disagreement	We considered the option of procuring our HIA evidence externally following this meeting with Cherwell. However we decided to undertake it in house. We also considered the help Public Health at County could provide us, but ultimately did not seek their help and undertook the work independently.
11/05/2022	Oxfordshire County Council	<a href="#">014 Minutes</a>	SM*3 Transport	Meeting - JLP update. Following OCC assessment/validation, roll out will be limited to a number of sites including Dalton Barracks as well as for Local Plan use. OP2050 update - timetable being discussed with government. LTCP and supporting strategies on track for June cabinet and July full council for adoption. Central Oxfordshire area strategy still programmed for this year, with the others coming next year.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP

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12/05/2022	Public consultation including all statutory bodies and neighbouring local authorities	<a href="#">015 Consultation notification</a>	All Strategic Matters	Consultation - Issues Consultation Regulation 18 Part 1 - Public Consultation. Please see Joint Local Plan (Issues Consultation – Interactive Version) (examination library reference LPP08) available at <a href="https://storymaps.arcgis.com/collections/0800110888a74af0be683d8fc20eac2f">https://storymaps.arcgis.com/collections/0800110888a74af0be683d8fc20eac2f</a> or Joint Local Plan (Issues Consultation – PDFVersion) (examination library reference LPP08.1) available at <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/LPP08.1-Joint-Local-Plan-Issues-Consultation-%E2%80%93-PDF-Version.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/LPP08.1-Joint-Local-Plan-Issues-Consultation-%E2%80%93-PDF-Version.pdf</a>	For a summary of the comments made and S&V's response please refer to the Regulation 18 Part 1 Issues Consultation Result (examination library reference LLP14) available at <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/LPP14-Issues-Consultation-Results.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/LPP14-Issues-Consultation-Results.pdf</a>	Feedback from this consultation informed preferred options and alternatives as part of Regulation 18 Part 2 Public Consultation
12/05/2022	West Berkshire District Council	<a href="#">016 Notes</a>	SM*2 The supply of retail and employment land	Meeting - At this meeting, officers engaged following an email from West Berkshire that requested a formal discussion about the unmet employment needs of West Berkshire. Officers discussed the progress and alignment of our Local Plans and evidence base which were at very different stages. West Berkshire were formally asking if S&V and others within a certain wide radius of their District, could take their unmet employment needs. West Berkshire expressed a desire to prepare a revised Statement of Common Ground (SOCG) which S&V agreed to.	West Berkshire expressed a desire to prepare a revised SOCG which S&V agreed to. S&V has not got any updated employment evidence nor progressed the JLP far in terms of employment strategy, so were not able to determine whether any support could be provided. But in any case, the current strategy and locational requirements do not make S&V well positioned to meet such employment need. It was agreed that S&V employment evidence progression would be continually reported to West Berkshire as it progressed, but West Berkshire expressed a wish to progress in any case.	Aware of the ongoing unmet employment need, S&V engaged with West Berkshire on the ELNA evidence base as it progresses in any upcoming meetings and emails, and update of progress and supply.
20/05/2022	All statutory bodies and nearby local authorities	<a href="#">017 Email</a>	7 DtC general	Email - Email sent to statutory bodies and local authorities providing details on how they can engage with the following documents as part of the Regulation 18 Part 1 consultation: Duty to Co-operate Scoping Document Sustainability Appraisal (SA) Screening and Scoping Report Habitats Regulations Assessment (HRA) Scoping Report Retail and Town Centres Study	N/A	Feedback to the Regulation Part 1 Issues Consultation informed preferred options and alternatives as part of Regulation 18 Part 2 Public Consultation
24/05/2022	Oxfordshire County Council	None	SM*3 Transport	Meeting - At this meeting officers considered the issue of land safeguarded for transport improvements overlapping with the Wilts & Berks Canal route, the transport evidence base in relation to the strategic transport model, and suitability to support the JLP.	No points of disagreement	These discussions influenced how the transport evidence base is to be developed.



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08/06/2022	OPPO (West Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">018 Minutes</a>	SM*2 The supply of retail and employment land SM*3 Transport SM*5 Addressing climate change 7 DtC general	Meeting - A presentation from OxLEP on community employment plans. This was followed by an item from Oxfordshire County Council on the Central Oxfordshire Travel Strategy, including plans for a zero emission zone to expand a trial and cover the whole of Oxford city centre. A data expert from Oxfordshire County Council talked about OCC's desire for a more consistent system for LPAs to use to submit planning data to OCC, and explained that OCC is developing a planning resource map.	No points of disagreement	Learning from OxLEP on community employment plans helped shape the JLP policy on CEPs
14/06/2022	Oxfordshire County Council	<a href="#">019 Minutes</a>	SM*1 Housing need and supply SM*3 Transport	Meeting - Meeting where S&V officers provided an update on JLP progress. It was agreed that a meeting regarding transport modelling will be set up. County Officers advised they would respond to issues consultation. Oxfordshire Plan 2050 - Icenis are now appointed to update the OGNA, Reg 18 (stage 3) planned for October - December 2022.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
28/06/2022	Oxfordshire County Council	None	SM*3 Transport	Meeting - This meeting was held to discuss transport modelling. Discussion considered how the strategic model could be used to support the JLP. Transport evidence base data sources were reviewed.	No points of disagreement	These discussions influenced how the transport evidence base is to be developed.
08/07/2022	HoP (S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council)	<a href="#">020 Agenda and Notes</a>	SM*1 Housing need and supply 7 DtC general	Meeting - Discussion about a 7-step process to securing consensus on the Oxfordshire Plan 2050.	No points of disagreement	Oxfordshire Plan 2050 to agree the housing requirement at this time (this later changed when Oxfordshire Plan 2050 ceased and this came within remit of JLP)
26/07/2022	Oxfordshire County Council	<a href="#">021 Minutes</a>	SM*1 Housing need and supply SM*3 Transport	Meeting - Meeting where County provided comments on draft transport brief. S&V officers requested feedback on how the existing LP transport policies were working. S&V advised that they are reviewing responses to Issues consultation. Oxfordshire Plan 2050 OGNA results and long list of broad locations for growth expected end of August/beginning September. Local Transport Connectivity Plan (LTCP) adopted at full Council on 12th July 2022.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP

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27/07/2022	Oxfordshire County Council	None	SM*3 Transport 6 Evidence	Meeting - At this meeting officers discussed the consequences of the decision to stop work on the Oxfordshire Plan 2050 and associated impacts on the JLP transport evidence base. Further discussion was had relating to different sources of data that could be used.	No points of disagreement	These discussions influenced how the transport evidence base is to be developed.
28/07/2022	Oxfordshire Plan team, S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">022 Email</a>	SM*1 Housing need and supply 7 DtC general	Email - South emailed comments and an attached note from S&V on the OGNA draft methodology, expressing significant concerns. Identical email sent from Vale.	There was disagreement about the methodology for the housing need evidence being prepared for the Oxfordshire Plan (the OGNA) between the authorities. A number of technical points remained at issue, including a lack of transparency behind scenarios being proposed. A workshop between the authorities the following week, attended by the Leaders and Chief Executives, led to the issuing of the joint statement about cessation of work on the Oxfordshire Plan 2050 on 3 August 2022.	After work on the Oxfordshire Plan 2050 ended, housing numbers was added to the scope of the JLP, and S&V commissioned a Joint Housing Needs Assessment covering S&V.
03/08/2022	S&V, Oxford City, Cherwell, West Oxfordshire	<a href="#">023 Press Release</a>	SM*1 Housing need and supply 7 DtC general	Press Release - The five councils issued a joint statement following a workshop between the authorities, announcing, with regret, the end of work on the Oxfordshire Plan 2050.	The councils agreed that they were unable to reach agreement on the approach to planning for future housing needs within the framework of the Oxfordshire Plan. The Oxfordshire Plan 2050 work programme ended and planning transitioned to a process focussed on Local Plans. The Councils committed to cooperate with each other and with other key bodies as they prepared their Local Plans.	Agreement that the issues of housing needs would now be addressed through individual local plans for the City and each of the Districts. Housing numbers and other strategic matters were brought into to the scope of the JLP.
11/08/2022	Oxford City Council	None	SM*1 Housing need and supply SM*5 Addressing climate change	Meeting - At this meeting we discussed the approaches to the change in building regulations in relation to their current policy requirements. Due to the wording of their policy they were able to simply assess their Policy RE1 via the new regulations but our existing South policy (Policy DES10 - Carbon Reduction) did not have the same wording to allow us to do that. We discussed the importance of this wording moving forward for similar requirements in our emerging local plans, so we don't find ourselves	No points of disagreement	This meeting influenced the development of JLP policy as we both acknowledged the importance of wording that accounted for updates to building regulations and similar legislation/evidence which may be updated in the timescales of the plan period. We used the wording 'or future equivalent...' set out in their Policy RE1 in some of our JLP policies, including Policy CE1.

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				in a similar position in future. We also discussed future climate change policy more generally and discussed sharing our ideas of what we plan to do policy wise for our emerging plans.		
23/08/2022	Oxfordshire County Council	<a href="#">024 Minutes</a>	SM*1 Housing need and supply SM*3 Transport 6 Evidence	Meeting - Meeting where S&V officers provided an update on JLP progress. In relation to the Oxfordshire Plan 2050, officers discussed housing needs assessments, and potential alternatives to the OGNA being considered, in particular use of the standard method S&V advised that they are aiming to keep to the LDS timetable (Reg 18 consultation Jan/Feb next year before elections). Transport evidence brief being refined. There was discussion about making use of Oxfordshire Plan 2050 evidence base: District consider it unlikely that any of the evidence can be used for the JLP. County looking at whether some the Oxfordshire Plan 2050 studies could be adopted by OCC as guidance, in particular the nature recovery work and climate/carbon work could be further developed.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
23/08/2022	Oxfordshire County Council	None	SM*3 Transport	Meeting - This meeting started with an update of transport schemes by OCC and S&V officers updated OCC about the timings of JLP. Officers discussed WIP list of Transport Safeguarded schemes.	No points of disagreement	These discussions directly influenced how the transport evidence and policies are to develop, particularly for safeguarded schemes.
26/08/2022	Natural England	<a href="#">025 Notes</a>	SM*4 Conserving and enhancing our natural and historic environments	Meeting - Discussed how the JLP and its HRA could appropriately address nutrient neutrality issues associated with the River Lambourn SAC. NE provided useful examples of other local plan approaches. S&V advised that we will be commissioning consultants to undertake HRA.	No points of disagreement	Discussions influenced how nutrient neutrality issues associated with the River Lambourn SAC are approached in the JLP and HRA.

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07/09/2022	OPPO (Cherwell Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">026 Emails</a>	6 Evidence 7 DtC general	Email exchange - Email explains the gap in OPPO meetings between June 2022 and October 2022. Instead of a meeting in September, there was an email exchange on moving forward with joint evidence studies. During the months September 2022 to Feb 2023, OPPO was chaired by Cherwell and there were no formal agendas or minutes during this period.	No points of disagreement	Scope for working jointly on evidence studies after the Oxfordshire Plan 2050.
09/09/2022	HoP (S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council)	<a href="#">027 Agenda and Notes</a>	6 Evidence	Meeting - discussed an initial draft RAG (red amber green) exercise on which of the Oxfordshire Plan 2050 evidence base studies should be continued as joint pieces of work or stopped. Of particular note is the OGNA which is recorded as red with the note "OGNA Current contract with Inceni & Cambridge Econometrics to be ceased, but need to work together on housing need as Local Plans need to progress."	No points of disagreement	Scope for working jointly on evidence-base studies after the Oxfordshire Plan 2050.
09/09/2022	West Oxfordshire	<a href="#">028 Email</a>	SM*1 Housing need and supply 6 Evidence 7 DtC general	Email - An email from S&V's Policy Manager to West Oxfordshire's Policy Manager expressing surprise at the news from the HoP meeting that day (9 September 2022) that Oxford and Cherwell had commissioned Icen (the OGNA consultants) for their evidence on housing needs, and confirming that neither Oxford nor Cherwell had invited S&V to be part of this study. Cherwell had not mentioned it in the list of studies we might work on jointly which was sent to OPPO members two days earlier (see entry for 7 September 2022).	No points of disagreement	S&V later went on to commission own housing needs evidence base to support the JLP, inviting all the other authorities to be part of it (see later entry 2 December 2022).
22/09/2022	West Berkshire District Council	<a href="#">029 Email</a>	SM*2 The supply of retail and employment land	Email - Email from S&V to West Berkshire following on from the meeting in May, identifying that S&V will be commissioning evidence on employment need for the JLP. S&V advise that as the Oxfordshire Plan 2050 is no longer being progressed, the scope of employment evidence has changed and will now include employment forecasts and projections that would have previously formed part of the evidence for the Oxfordshire Plan 2050.	For a summary of the comments made and S&V's response please refer to the Regulation 18 Part 1 Issues Consultation Result (examination library reference LLP14) available at <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/LPP14-Issues-Consultation-Resu">https://www.southandvale.gov.uk/app/uploads/2024/12/LPP14-Issues-Consultation-Resu</a>	It continued the engagement with West Berkshire on this strategic matter.

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27/09/2022	FOP (S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council)	<a href="#">030 FOP papers</a>	7 DtC general	Meeting - Minutes of FOP meeting setting out the background to the cessation of work on the Oxfordshire Plan 2050 and the arrangements for the shift in approach for the long-term strategic planning of development in Oxfordshire from the Oxfordshire Plan 2050 back to one focussed on city and district level Local Plans. The report also outlines principles for how the partners should take forward this new approach in order to help achieve the ambitions of the Oxfordshire Strategic Vision and to satisfy the Duty to Cooperate. There is also a separate paper on Responses to Public Speakers which set out more detail.	No points of disagreement	Arrangements for cooperation on planning including the role of FOP.
29/09/2022	Oxfordshire County Council	None	SM*3 The provision of infrastructure	Meeting - This meeting follows the August meeting relating to the work in progress transport safeguarding schemes document, further live edits were made and suggestions were considered to shape the schemes for the JLP.	No points of disagreement	These discussions directly influenced how the transport evidence and policies are to develop, particularly for safeguarded schemes.
30/09/2022	Oxfordshire County Council	<a href="#">031 Notes</a>	SM*4 Conserving and enhancing our natural and historic environments 6 Evidence	Meeting - To find out if OCC is progressing any GI work at a countywide scale. Also to discuss potential GI approaches and evidence for the JLP.	No points of disagreement	Include OCC in GI steering group if this is progressed.
04/10/2022	Oxfordshire County Council	<a href="#">032 Minutes</a>	SM*1 Housing need and supply SM*3 Transport 6 Evidence	Meeting - S&V officers updated that housing needs assessment evidence is to be commissioned. Oxfordshire Plan 2050 scope for making use of evidence base: County considering this further. Parking Standards deferred to next Oxfordshire County Council Cabinet meeting 18th Oct (questions over meeting Local Transport and Connectivity Plan targets). Noted that the local plans refers to County Parking standards, would be helpful to carry this over to JLP as well as reference to Decide and Provide guidance. LTCP – work on Transport Hub Strategy (building on the policy from LTCP pt 1) and Strategic Active Travel Network is underway, consultants commissioned to carry out between now and January. Central Oxfordshire Travel Plan and Traffic Filters consultations extended to	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP.

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				13/10/22 (part of LTCP – area strategies now called travel plans).		
13/10/2022	OPPO (Cherwell Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">033 Agenda</a>	SM*1 Provision of sites for Gypsies and Travellers SM*3 The provision of infrastructure SM*5 Addressing climate change 6 Evidence	Meeting - Considering a possible shared approach to climate change, a joint GTAA with West to lead, and OXiS. During the months September 2022 to Feb 2023, OPPO was chaired by Cherwell and there were no formal agendas or minutes during this period.	No points of disagreement	Scope for working jointly on GTAA.
27/10/2022	Oxfordshire County Council	None	SM*3 Transport	Meeting - This meeting sought to explore the draft Transport Policies summary document which lists all existing transport policies in S&V local plans and seeks to group similar themes to minimise the number of transport policies in the JLP. Live edits were made and suggestions were considered to shape the transport policies for the JLP.	No points of disagreement	These discussions directly influenced how the transport policies are to develop.
15/11/2022	Oxfordshire County Council	<a href="#">034 Minutes</a>	SM*1 Housing need and supply SM*3 Transport 8 JLP governance	Meeting - S&V officers advised that a revised Local Development Scheme will be published late November. S&V confirmed that the Housing Needs Assessment will be commissioned before Christmas. New parking standards now adopted.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
24/11/2022	Oxfordshire County Council	None	SM*3 Transport	Meeting - This meeting continued from the October session which was to review the final themes in the existing policies in order to shape the JLP policies on transport.	No points of disagreement	These discussions directly influenced how the transport policies are to develop.

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25/11/2022	West Berkshire District Council	<a href="#">035 Email</a>	SM*2 The supply of retail and employment land	Email - An email was sent to S&V with an update from West Berkshire on their unmet employment needs.	No points of disagreement	None as uncertainty in response was noted and engagement would continue
02/12/2022	OPPO (Cherwell Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">036 Email</a>	SM*1 Housing need and supply 6 Evidence 8 JLP governance	Email - S&V emailed the other Oxfordshire authorities with news that the JLP's new LDS had been approved and inviting the other authorities to join S&V in joint evidence studies, including Housing Needs Assessment and the specialist housing needs assessment. The email also asked about whether OPPO would meet again soon.	No points of disagreement	S&V starting to plan housing needs evidence base to support the JLP, inviting all the other authorities to be part of it.
15/12/2022	OPPO (Cherwell Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">037 Email</a>	SM*1 Housing need and supply 6 Evidence	Email - Email from Cherwell with action points following the OPPO meeting on 15 December 2022. Also internal note sent by S&V policy manager to S&V planning policy colleagues sharing news from OPPO: "confirmed that Oxford and Cherwell are working on a joint housing needs study, they are calling it a HENA. It's nearly there. The specialist needs element is nearly done. They will tell us more in Jan 2023." During the months September 2022 to Feb 2023, OPPO was chaired by Cherwell and there were no formal agendas or minutes during this period.	No areas of disagreement recorded, but the internal email illustrates that Cherwell and Oxford had not invited S&V to be involved in this housing needs commission, and had not shared information about its methodology or scope. The first time S&V were aware of the contents of the OGNA and that it covered the whole of Oxfordshire was when it was published three weeks later in January 2023.	S&V went on to commission own housing needs evidence base to support the JLP, inviting all the other authorities to be part of it.
21/12/2022	FOP (S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council)	<a href="#">038 Email, Draft terms of reference, and Report</a>	7 DtC general	Email - An email from the Senior Responsible Officer of FOP setting up the Planning Advisory Group and its associated officer group, together with draft terms of reference and a report on the Oxfordshire Plan 2050.	No points of disagreement	A commitment that officers from the Councils will continue to engage closely with each other as plans are prepared in order to satisfy the Duty to Cooperate.
06/01/2023	HoP (S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council)	<a href="#">039 Email</a>	SM*1 Housing need and supply 6 Evidence	Email - A note from Oxford and Cherwell informing Heads of Planning at West and S&V that they have published the Housing and Economic Needs Assessment (HENA) produced for Cherwell and Oxford.	This was the first time S&V were shown the contents of the HENA and realised that it contained housing numbers for S&V, without the consent or involvement of S&V. This became a firm area of disagreement.	S&V contested the HENA through the Oxford Local Plan examination.

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10/01/2023	Oxfordshire County Council	<a href="#">040 Minutes</a>	SM*1 Housing need and supply SM*3 Transport 8 JLP governance	Meeting - JLP LDS approved in December 2022. HNA out for procurement, still considering standard method numbers. OP2050 evidence-County potential 'strategic framework' update. Scope being considered, potentially going to Senior Leadership Team in Feb.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
12/01/2023	OPPO (Cherwell Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">041 Email</a>	SM*1 Housing need and supply 7 DtC general	Meeting - OPPO agenda items included an update on FOP and housing evidence from Cherwell. Also discussion around the NPPF proposals. During the months September 2022 to Feb 2023, OPPO was chaired by Cherwell and there were no formal agendas or minutes during this period.	No points of disagreement	No direct impact on the JLP policies.
23/01/2023	Oxfordshire County Council	None	SM*3 Transport	Meeting - This meeting was used to review each of the safeguarded transport schemes in adopted local plans to help determine if to retain, amend or remove existing schemes and discuss a desire to include new schemes which have a main focus on active travel.	No points of disagreement	These discussions directly influenced how the transport evidence and policies are to develop, as well as the transport safeguarding Topic Paper.
23/02/2023	Oxfordshire County Council	<a href="#">042 Minutes</a>	SM*3 Transport	Meeting - JLP Issues Consultation Results published-Potentially limiting parking at new developments not a popular option (156 responses disagreed with it). HNA procurement successful & results anticipated in April. OP2050 evidence scope of 'strategic framework' still being considered.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
23/02/2023	OPPO (Cherwell Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">043 Email and Agenda</a>	SM*4 Conserving and enhancing our natural and historic environments SM*5 Addressing climate change	Meeting - A climate change focused OPPO meeting with consultants Bioregional joining to assist discussions about what the next steps might be for taking the Oxfordshire Plan 2050 climate policies forward. There was a Nature Recovery Network item and presentation from OCC, as well as a round table update on local plan progress. During the months September 2022 to Feb 2023, OPPO was chaired by Cherwell and there were no formal agendas or minutes during this period.	No points of disagreement	The five local authorities subsequently agreed to fund a joint update to analysis and mapping of the Oxfordshire nature recovery network, updating work previously done for the Oxfordshire Plan 2050. This work helped feed into the JLP evidence on biodiversity and to the later statutory work on the Oxfordshire Local Nature Recovery Strategy under the Environment Act 2021.



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28/02/2023	Oxfordshire County Council	None	SM*3 Transport	Meeting - Officers discussed transport safeguarding schemes and whether these are best presented in policies or within the Infrastructure Delivery Plan (IDP) of the JLP. The HIF1 safeguarded land will need to be updated to reflect the latest design of this proposal. County Council to share the latest GIS shape files with S&V.	No points of disagreement	These discussions directly influenced how the transport evidence and policies are to develop, as well as the transport safeguarding Topic Paper.
22/03/2023	Oxfordshire County Council	None	SM*3 Transport	Meeting - This meeting was used to present initial draft policies on transport for OCC officers to review allowing live edits during the meeting and commenting offline afterwards.	No points of disagreement	These discussions directly influenced how the transport policies were developed.
27/03/2023	Oxford City Council	<a href="#">044 Minutes</a>	SM*1 Housing need and supply	Meeting - Officers discussed S&V's response to Oxford City's consultation on housing need. The discussion focussed on three areas - (a) points of principle and the general approach, (b) technical comments on the housing need, and (c) matters relating to Oxford's unmet housing need.	S&V raised concerns about HENA including S&V in the study area. S&V also explained technical concerns from our response to the consultation, including: (a) lack of exceptional circumstances for departing from the SM, (b) difference between Census and HENA data, (c) job growth assumptions, and (d) capacity of Oxford City. Noted that we may need to escalate matters to senior managers if planning officers cannot reach agreement on this points.	This was in relation to Oxford's (emerging, but now withdrawn) Local Plan 2040. There are no direct implications for our plan, although touches on matters relating to unmet need from Oxford.
28/03/2023	Oxfordshire County Council	<a href="#">045 Minutes</a>	SM*1 Housing need and supply SM*3 Transport 7 DtC general	Meeting - S&V officers gave an update on the JLP progress. S&V had shared some draft policy wording for the upcoming Preferred Options Consultation, and was awaiting feedback from County Council - although some already received. S&V confirmed intention to use standard method. Abingdon Local Cycling and Walking Infrastructure Plan (LCWIP) now online with the other approved LCWIPs.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
30/03/2023	OPPO (Cherwell Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	None	SM*1 Provision of sites for Gypsies and Travellers 6 Evidence	Meeting - GTAA focussed OPPO to discuss the delays around procurement of the joint Oxfordshire GTAA.	No points of disagreement	Progress on GTAA procurement helped move the process of commissioning a joint study moving forward.

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19/04/2023	Wokingham Borough Council, Oxfordshire County Council, Cherwell District Council, Buckinghamshire Council, Oxford City Council, Swindon Borough Council, West Oxfordshire District Council	<a href="#">046 Meeting invitation and Minutes</a>	SM*1 Housing need and supply	Workshop- A workshop for neighbouring and nearby local authorities hosted by S&V and consultants from Opinion Research Services (ORS) on the S&V joint Local Housing Needs Assessment. This workshop was an opportunity for other councils to understand work on the project to date and feedback with any questions or clarifications they have on the study. Specialist Housing Need Assessment Workshop provided a presentation on S&V approach to using the Standard Method as our housing need, and setting out the methodology of the specialist housing needs assessment with a Q&A, including a discussion on provisions for elderly, students, capacity to meet unmet need.	ORS using new data resulting in difference of figures than Oxford City & Cherwell HENA that was being prepared (and disputed by S&V) at that time	Discussion on new unmet need needs to continue and if necessary through Oxford's examination. It was agreed that an integrated approach will be taken once an ELNA for S&V has been prepared to ensure an appropriate relationship between job and housing growth for the districts - something which is now in dispute. The workshop with other authorities helped share thinking and provide an opportunity for feedback at the start of the process of preparing the S&V JHNA
26/04/2023	OPPO (Cherwell Chair) S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">047 Agenda and Minutes</a>	SM*1 Provision of sites for Gypsies and Travellers SM*3 Health 6 Evidence	Meeting - OPPO included update from West on the ongoing GTAA procurement process. The lead officer from the Oxfordshire County Council Gypsy & Traveller Team joined the meeting to discuss their work managing the publicly-owned sites in Oxfordshire. There was an item on healthy weight initiative and an upcoming public health workshop with planners being arranged to discuss a county-wide approach on how to manage healthy weight. Cherwell had drafted a new terms of reference for OPPO which was tabled with comments invited to follow.	No points of disagreement	Progress on GTAA procurement helped move the process of commissioning a joint study moving forward.
26/04/2023	Oxfordshire County Council	None	SM*1 Housing need and supply SM*3 Transport	Meeting - S&V officers presented the emerging policy wording for site allocations for the emerging plan. This meeting sought to provide an opportunity for OCC officers to make comment on the site allocations and present considerations for the development of site allocation policies. OCC shared an in principle concern with the sustainability of Land at Chalgrove Airfield in light of the housing surplus in South Oxfordshire and priorities for sustainable travel set out in the Local Transport and Connectivity Plan.	No points of disagreement	These discussions directly influenced how the site allocation policies were developed.

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09/05/2023	Oxfordshire County Council	None	SM*1 Housing need and supply	Meeting - Discuss amendments to site allocations made in current local plans to carry over into the JLP	No points of disagreement	Continued amendments to the site allocations policy drafting
23/05/2023	Oxfordshire County Council	None	SM*3 The provision of infrastructure SM*3 Transport	Meeting - To discuss safeguarding land for Wantage and Grove Railway Station. Review to determine whether to add or remove land currently safeguarded in the emerging JLP. OCC indicated that the eastern and western locations are less preferred for the station and that the central location is the more appropriate for safeguarding.	No points of disagreement	This discussion directly influenced the removal of safeguarded areas for future Wantage and Grove station.
24/05/2023	Oxfordshire County Council	None	SM*1 Housing need and supply SM*3 Transport	Meeting - This meeting considered site allocations Culham, Northfield, and Land at Wheatley Campus allocations (site allocated in the South Oxfordshire Local Plan 2035), updates provided from OCC on Local Transport and Connectivity Plan (LTCP) projects. Officers discussed the strategic transport model, followed by a continuation of live edit / reviewing comments on transport policies.	No points of disagreement	To consider site allocations comments and policies suggestions. Identified a need to review alternative transport modelling options to support the JLP.
01/06/2023	FOP (S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council)	<a href="#">048 Terms of Reference</a>	7 DtC general	Meeting - The FOP agreed terms of reference (ToR) for its four advisory groups, providing a forum for continuing joint work between the local authorities post the Oxfordshire Plan 2050. The four groups are the Planning Advisory Group, the Infrastructure Advisory Group, the Housing Advisory Group and the Environment Advisory Groups. FOP finalised the ToR between June and August 2023. The papers for these regular meetings are available in the public domain on the FOP website. They are not all included here for brevity, although all the minutes of the meetings of the PAG are included as separate rows in this table with their minutes in the bundle. The other three Advisory Groups can be provided to the examination if helpful.	No points of disagreement	The Planning Advisory Group helped provide a forum for discussion and cooperation as set out in the ToR.

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13/06/2023	Oxfordshire County Council	<a href="#">049 Minutes</a>	SM*3 Transport	Meeting - S&V Officers updated on the JLP progress, and officers thanked County colleagues for providing comments received/returned, which are to be discussed in future meetings. Transport modelling meeting 21st June re modelling options. Pre-meeting discussion arranged for 16/6. OCC Transport Hub Strategy Cabinet 20th June potentially. 20th July Delegated decision by Cabinet Member. OCC Air Quality Strategy approved in May Cabinet.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
16/06/2023	Oxfordshire County Council	None	SM*3 Transport	Meeting - Discussion relating to the transport evidence base for modelling.	No points of disagreement	Discussions directly influenced how the transport evidence base has been developed to support the JLP.
19/06/2023	Swindon Borough Council, Oxfordshire County Council	None	7 DtC general	Meeting - To update all present on progress in planning matters, including Local Plan updates from Swindon and Vale as well as Local Transport (and connectivity for OCC) Plan updates. Discussed the England Economic Heartlands' (EEH) Corridor Study that considers both geographies. Swindon identified permissions and development progress on the New Easter Villages housing and Honda (now Panettoni) employment sites. Vale's planned growth has limited impact on Swindon BC due to geographical separation.	No points of disagreement	Discussions did not highlight any new considerations for the JLP.

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21/06/2023	Oxfordshire County Council	None	SM*3 Transport	Meeting - Further discussions about transport modelling to support the JLP. OCC and S&V officers plan to review existing evidence base work and consider the merits of a qualitative assessment to support JLP.	No points of disagreement	Discussions directly influenced how the transport evidence base has been developed to support the JLP.
26/06/2023	Oxford City Council	<a href="#">050 Minutes</a>	SM*1 Housing need and supply 7 DtC general	Meeting - This was a meeting covering a range of Local Plan matters for both authorities. S&V provided an update on the JLP - our consultants commissioned to review the HENA and its issues, our LDS with a HELAA update and plan period. It was agreed to raise at the next OPPO (30.06.23) about how to take forward the conversation about Oxford unmet need. It was agreed that both sides would like to seek to reduce the scope of differences in opinion, and it was believed that this would mean that S&V methodological concerns would be investigated (it subsequently emerged that this didn't happen), however Oxford City stated that they remained confident in the robustness of the HENA and were not looking to make any significant revisions to the study. City stated that they would be writing up the details of the case for exceptional circumstances to go beyond the Standard Method to support the Plan but S&V thought that this should have been determined already. It was agreed to pick up other matters at OPPO.	S&V had methodological concerns regard Oxford City Council's unmet need	This was early DTC engagement post Oxfordshire Plan 2050. The concerns of S&V about the methodological issues in the HENA evidence led S&V to be more risk averse with ensuring robustness its own evidence on housing needs
27/06/2023	Oxfordshire County Council	None	SM*3 Transport	Meeting - Meeting to review the Transport Safeguarding Topic Paper shared via email, then considered details of what the qualitative assessment could look like. Discussion also considered TEMPro and sharing of modelling results with NH.	No points of disagreement	Discussions directly influenced how the transport evidence base has been developed to support the JLP.

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30/06/2023	OPPO (Oxford City Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">051 Agenda and Minutes</a>	SM*1 Housing need and supply SM*1 Provision of sites for Gypsies and Travellers	Meeting - The main item was from Oxfordshire County Council on a newly emerging climate adaptation evidence base (consultants appointed) and strategy. On unmet need, Oxford raised that they were in process of series of bi-lateral conversations with other districts on housing issues. One round of meetings following consultation on Reg 18 pt2 (HENA), to be followed by a round of meetings on capacity (HELAA). Agreed with all it would be good to discuss the process for continuing those conversations maybe on a more collective Oxfordshire basis. Cherwell suggested FOP PAG. S&V expressed wariness of collective decision taking process for this issue, e.g. using FOP in the absence of Oxfordshire Plan. Cherwell raised a suggestion of a county-wide Oxfordshire Statement of Common Ground to support their local plan. An action was agreed to review requirements for this and the proposed approach in each district, come back and discuss at next meeting, and a request from Oxford for all to take internal soundings around how they would like to take forward the conversation with the City on need/unmet need. S&V confirmed no formal request received from Oxford City on unmet need. All to discuss internally and feedback. There were also updates on FOP - PAG Officer meeting, on OXIS and on the GTAA, with consultants about to be appointed.	Process for conversations on unmet need raised, each district to consider further.	Councils providing updates on local plans and addressing SOCG requirements and approaches.
18/07/2023	Oxfordshire County Council	<a href="#">052 Minutes</a>	SM*1 Housing need and supply SM*3 The provision of infrastructure SM*3 Transport	Meeting - Update on JLP policies and allocations. Proposed draft allocations JLP chapter briefly presented. Discussion on reducing settlement hierarchy and education colleague experiences of smaller settlements and falling birth rates and impacts on education infrastructure. Scale of development in Neighbourhood Plans unlikely to be sufficient to counter falling birth rate. County to review draft allocations chapter. Transport Evidence base - S&V in process of seeking legal/planning advice on MHCLG guidance on LP transport evidence base. Strategic Active Travel Network (SATN)   Let's Talk Oxfordshire Consultation 4th July-6th August for county wide strategic LCWIP.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP

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19/07/2023	OPPO (Oxford City Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">053 Agenda and Minutes</a>	SM*1 Housing need and supply 7 DtC general	Meeting - S&V raised the emerging dark skies mapping from the JLP consultants, and asked for thoughts about areas at the edge of S&V. Agreed to keep the raw light pollution satellite data layer showing but crop the policy recommendations layer to cover just S&V. Exploratory discussion on county-wide wide and bi-lateral Statements of Common Ground, some divergence of views, West took an action to research examples of SOCGs from elsewhere. How districts would like to progress the conversations on Oxford's housing numbers led to an offer from Oxford to circulate a paper setting out the figures. West had doubts about using FOP structure. Oxford and Cherwell expressed a preference for using OPPO for unmet need discussions. S&V expressed that a discussion would need to be an officer and member discussion and involve senior officers, so suggested the initial mechanism might be Oxford writing a formal request on unmet need, addressed to the Chief Executive. There was an item on approach to calculating unmet need, with a query from S&V about approach to the plan periods in adopted and emerging plans and how this might impact on unmet need numbers. There was a discussion on HRA and working together on Oxford Meadows, with an action taken for a separate working group to meet on this with officers from each authority. On GTAA, an update that the procurement process was ongoing and the commission would be readvertised.	On Statements of Common Ground, some divergence of views, with S&V expressing preference for bilateral SOCG and others preferring a County - wide SOCG. Also discussion on what is the right forum for conversations on unmet needs (FOP/OPPO etc). Oxford subsequently produced a draft note on housing numbers which County, West, S&V fed back on to help make progress.	Mapping discussion shaped the contents on the Policies Map on dark skies layers. Discussion on housing numbers helped develop thinking on JLP housing requirement and approach to existing/additional unmet needs. Commitment to working together on HRA on Oxford Meadows.
21/07/2023	FOP PAG (S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council)	<a href="#">054 Minutes</a>	7 DtC general	Meeting - A wide ranging discussion took place on potential areas for joint working within the planning space including: energy planning systems, (including local energy plans, infrastructure and renewables), land use principles, NHS planning for future needs to support identification of the location of primary and secondary care facilities to support Local Plan processes, and housing need and affordability. The Chair suggested that the approach would not be to duplicate or encroach on Local Plan matters, but there was an opportunity for the group to discuss and share	No points of disagreement	The PAG provided joint working and a forum for members on planning and local plans.

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				valuable learning and best practice which in part might help inform and support individual council decision making mechanisms.		
16/08/2023	All Oxfordshire District Councils & City Council	<a href="#">055 Emails</a>	SM*1 Housing need and supply 6 Evidence	Email - Email sent to Oxfordshire authorities engaging on the assumptions made in the S&V HELAA, following on from our shared development of the Joint Housing and Economic Land Availability assessment methodology engagement and agreements to engage on this further. S&V reviewed responses received and recorded the engagement in the HELAA paper and the Duty to Co-operate Paper with responses to comments made as well.	No points of disagreement	It helped inform the HELAA for S&V, with buy in to the methodology and assumptions from neighbouring authorities.
22/08/2023	Oxfordshire County Council	None	SM*3 Transport	Meeting - Meeting to discuss potential mapping updates to the transport safeguarded scheme for the Southern Abingdon Movement Corridor. S&V raised the need to review implications of revised mapping for flooding, biodiversity, landscape etc. Subsequently S&V reviewed the revised scheme with internal specialists.	No points of disagreement	Discussion led to revised mapping for transport safeguarded schemes for IN3.
23/08/2023	Oxfordshire County Council	None	SM*3 Transport	Meeting - this meeting considered HIF1 - OCC confirmed there was a refusal at planning committee for the scheme and that they were awaiting information from PINS, S&V updated that the JLP LDS will be published online soon. Officers discussed SP1 policy & wording of the policy regarding specific sites, wording on school sizes, allocations and employment. OCC identified that Grenoble Road and Northfield would need to positively plan for Cowley Branch Line.	No points of disagreement	Identified changes for wording of Reg 19 allocation policies. S&V to consider the role of Cowley Branch Line in the JLP.



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25/08/2023	Oxfordshire Local Planning Authorities (OPPO leads)	<a href="#">056 Email</a>	7 DtC general	Email - This email responded to a note from the OPPO of 23 August. In it S&V indicate that another officer will begin attendance at OPPO to help ensure duty-cooperate matters engagement (following the ending of the Oxfordshire Plan 2050 in the week prior). It also reminded Oxford City Council about the expectation that S&V had that methodological issues surrounding the HENA evidence was explored with the HENA consultants.	There remained a disagreement with the methodological concerns with the HENA in relation to new unmet need from Oxford city. This email shows that with the ending of the Oxfordshire Plan 2050, S&V restructured their attendance at OPPO meetings to ensure we could engage better on the Duty to Cooperate concerns raised	The engagement shows S&V taking steps to ensure their engagement setup with other authorities was robust and could be done consistently through OPPO
05/09/2023	Oxfordshire County Council	<a href="#">057 Minutes</a>	SM*3 Transport	Meeting - JLP update: update to LDS imminent. Received OCC comments 8th September. Transport evidence base update: County has drafted a brief which is being reviewed internally on transport evidence approach - County to share with S&V as priority for comments. OCC reply yet to be sent. Starting work on Active Travel Tranche 5 (Project schemes for this funding round). Didcot LCWIP consultation until 20th September. Intending to take through OCC and district member processes for approval this side of Christmas.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
05/09/2023	OPPO (Oxford City Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">060 Minutes and Notes</a>	SM*1 Housing need and supply	Meeting - For a discussion on Oxford's unmet needs, Oxford City Council in advance circulated a draft paper entitled "Note on Oxford's Housing Numbers - August 2023" (attached). Oxfordshire County Council had also shared a draft paper "Oxfordshire County Council Note - Housing Need and Oxford's Unmet Need" with some calculations and lists of sites (attached). Agreed for Oxford to review the comments made on their initial draft paper by County, West and S&V and issue a new version resolving issues where possible. Discussion on OXIS and request for all authorities to nominate an officer to go on an OXIS working group. Discussion on delays in progress on OCC's elderly persons accommodation review project. S&V raised concerns about delays because it would be useful for the OCC study and the S&V study to tie in.	S&V questioned whether Oxford not sharing their exceptional circumstances case for going above the standard method was a lack of co-operation.	Discussion on housing numbers helped develop thinking on JLP housing requirement and approach to existing/additional unmet needs.

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06/09/2023	Oxfordshire County Council	None	SM*3 Transport	Meeting - This meeting was held to consider a number of comments made by members on the site allocations policies, to review the emerging Existing Transport Conditions report being developed internally by S&V officers and provided an opportunity for officers to consider the transport modelling further.	No points of disagreement	Discussions directly influenced the content of the evidence base report.
08/09/2023	Oxfordshire County Council	None	SM*3 Transport	Meeting - This meeting was held as a fact finding exercise to understand what school travel information could feed into the Existing Transport Conditions report.	No points of disagreement	OCC to provide access for travel plan platform. This was provided, however the information is very site specific and not well set up to feed into the report.
12/09/2023	Oxford City, Cherwell, West Oxon	<a href="#">061 Notes</a>	6 Evidence	Meeting - Discussed the Habitat Regulations Assessment about how/when to commission air quality evidence to assess impact of cumulative planned development, primarily on Oxford Meadows SAC.	No points of disagreement	Early discussions around how best to approach HRA from a county-wide 'strategic approach' as advocated by Natural England.
15/09/2023	FOP PAG (S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council)	<a href="#">062 Minutes</a>	7 DtC general	Meeting - Three items explored as opportunities for joint working in the planning space. These suggestions were the result of discussions at officer level from across all of the councils: 1. Opportunities for a joint approach around developer challenges to viability assessments. 2. Opportunities for a joint approach to challenges to Biodiversity Net Gain. 3. Opportunities for a joint approach to modern methods of construction (MMC).	No points of disagreement	The PAG provided joint working and a forum for members on planning and local plans, with identification of possible initial topics.

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03/10/2023	OPPO (Oxford City Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">063 Minutes and Notes</a>	7 DtC general	Meeting - This OPPO was focussed on an in-person workshop on a potential structure of an Oxfordshire SOCG, based on the approach taken in Leeds and adapted to be structured around the outcomes of the Oxfordshire Strategic Vision. Meeting agreed to use the proposed structure as the basis and spent the rest of the meeting collectively working it, populating ideas for points that could be documented under each objective.	No points of disagreement	This was the start of collective work on drawing up an Oxfordshire-wide SOCG.
04/10/2023	Wiltshire Authority	None	SM*3 The provision of infrastructure SM*4 Conserving and enhancing our natural and historic environments	Meeting - This meeting was arranged to discuss the Wiltshire and Berkshire Canal policy and understand Wiltshire's LP progress. Wiltshire have a draft canal policy that they've been working on and are keen for the authorities for which the canal extends through to have similar wording to support the delivery of the wider scheme.	No points of disagreement	Wiltshire shared their draft canal policy with S&V, this was then used as a starting point for the development of this policy for S&V. Minor changes were made to reflect local circumstances and further evidence collated from canal organisations (Wilts and Berks Canal Trust, as well as Wiltshire, Swindon and Oxfordshire Canal Partnership).

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06/10/2023	Reading Borough Council	<a href="#">064 Notes</a>	SM*1 Housing need and supply SM*1 Provision of sites for Gypsies and Travellers SM*3 Transport	Meeting - This was a General Duty to Cooperate meeting. We had updates on our retrospective Local Plans. We discussed an earlier workshop on our JLP housing need which Reading BC had attended. We discussed which housing need scenario we would likely be using (standard method). We explained the next steps for our commission with ORS about other forms of housing need. We set out our likely robust housing supply position to meet needs. We discussed our emerging employment evidence and supply. We discussed likely retail needs issues. We discussed our Gypsy and Traveller positions. Reading were identifying their upcoming LTP consultation and a number of other wider transport matters were discussed.	The meeting was helpful to explain each others key plan provisions and to understand that there was general alignment and that there were no DTC concerns on strategic matters raised. There was an agreement that a SOCG would be helpful to re-do at some point in the future	This meeting helped to clarify that there were no emerging DTC strategic matters of concern between the authorities
09/10/2023	Oxfordshire County Council	None	SM*3 Transport	Meeting - OCC to progress commission of Atkins. OCC shared that the HIF1 inquiry is planned for February, S&V shared timings for the JLP. Officers discussed the implications if HIF1 did not come forward. Officers discussed that South's LP transport modelling did not include Vale Pt2 as it was not adopted at the time. OCC identified that new transport safeguarding maps from SATN project will be shared soon.	No points of disagreement	Discussions directly influenced the content of the evidence base for modelling, Transport Safeguarding and topic paper.

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10/10/2023	Oxfordshire County Council	<a href="#">065 Minutes</a>	SM*3 Transport	Meeting - JLP update on scrutiny and cabinet meeting timetables, with Reg 18 in January. Transport evidence base update: Comments received from district. Urgent decisions needed on Atkins work. OCC to ask Atkins to do review and will also sense check internally with own data. S&V to confirm what needed from Transport modelling to feed into other aspects of evidence base. Confirm costings of Transport evidence (OSM) and agreement of how cost is split. Didcot LCWIP – cabinet decision on 16th Nov. Rail Strategy for OCC (intro meeting to be arranged with S&V).	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
11/10/2023	West, S&V, Oxford, Cherwell, consultants Arc4	<a href="#">066 Email and Minutes</a>	SM*1 Provision of sites for Gypsies and Travellers	Meeting - Inception meeting for the joint Oxfordshire GTAA study.	No points of disagreement	Working jointly on GTAA as evidence base for JLP
18/10/2023	Wokingham Borough Council	<a href="#">067 Letter</a>	SM*1 Provision of sites for Gypsies and Travellers	Letter - Wokingham Borough Council sent a letter providing an update on their Local Plan and that there was likely to be unmet need for Gypsy and Traveller provision.	Not applicable	Further meetings and engagement to discuss our respective GTAAs were undertaken. By the time of signing of the SOCG with Wokingham on 9 December 2024, the parties agreed there were no unmet needs with Wokingham either way and the issue was resolved.
07/11/2023	Oxfordshire County Council	<a href="#">068 Minutes</a>	SM*3 Transport	Meeting - Update on JLP Reg 18 consultation. Highlight relevant change to 2011 Policy T6 old rail routes didn't go in 2035 plan. Revival of this policy as IN2 former rail lines safeguarded for active travel routes in emerging plan. Transport Evidence base brief drafted to be sent to Atkins.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
07/11/2023	OPPO (Oxford City Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">069 Agenda and Minutes</a>	SM*1 Housing need and supply SM*3 Transport SM*5 Addressing climate change	Meeting - Climate change adaptation item led by Oxfordshire County Council, with discussion of how this might feed into local plans e.g. model policy wording. On housing numbers, Oxford had circulated their legal advice about the HENA and S&V confirmed issues remained about the HENA. Discussion on HRA and the meeting agreed that HRA officers should meet again with a focus on identifying and assessing risk, particularly with regard to NE (especially Oxford Meadows) and how to approach traffic modelling	Disagreement about the HENA, Oxford said they accepted the risks related to their work and if others have concerns that'll be dealt with at examination.	GTAA joint evidence base underway.

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				from various sources given delays in the County's new transport model. GTAA consultants now appointed and inception meeting has taken place. On the joint SOCG, some discussion on structure getting complex if based around the Oxfordshire Strategic Vision, West offered to restructure it.		
14/11/2023	Oxfordshire County Council	None	SM*3 Transport	Meeting - S&V presented the dark skies and carbon considerations work to OCC. Officers considered if there was merit in adding transport schemes to the 'in the nutshell' document as well as safeguarding historic railways for active travel, then S&V presented the draft evidence base work (in-house). Historical railways not to be safeguarded due to limited utility, mapping not provided for the 'nutshell' due to limited timescales, OCC supportive of Existing Transport Conditions report.	No points of disagreement	No new safeguarding for historic railways, OCC comments shaped the development of the Existing Transport Conditions report.
29/11/2023	Wokingham Borough Council	<a href="#">070 Letter</a>	SM*1 Provision of sites for Gypsies and Travellers	Letter - A formal request from Wokingham Borough Council to assist with meeting their identified need for Gypsy and Traveller pitches.	Not applicable	Further meetings and engagement to discuss our respective GTAAs were undertaken. By the time of signing of the SOCG with Wokingham on 9 December 2024, the parties agreed there were no unmet needs with Wokingham either way and the issue was resolved.
30/11/2023	Oxfordshire County Council, Atkins	None	SM*3 Transport	Meeting - This meeting was held to explore the transport modelling brief sent to AtkinsRealis (AR). Officers and AR explored timescales required for the task, and details of brief.	No points of disagreement	Discussions directly influenced the transport evidence base for modelling.
06/12/2023	OPPO (Oxford City Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">071 Minutes</a>	SM*1 Housing need and supply 7 DtC general	Meeting - Presentation on biodiversity net gain and carbon offsetting led by the manager of the Oxfordshire Local Nature Partnership, exploring potential to leverage private money for desired outcomes for nature recovery. On unmet need, the County Council had updated a draft note to include some newer housing data, suggestion from Cherwell to move some of this material into the emerging joint SOCG. Oxford confirmed they were have booked meetings with each	Oxford indicated they would be writing formally to districts shortly to help with unmet housing need.	On biodiversity, this helped inform BNG policy and approach.

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				authority over the next week or so to discuss housing in more detail, and we will be sending a formal letter requesting help with unmet need very shortly.		
07/12/2023	Oxfordshire County Council, Atkins	None	SM*3 Transport	Meeting - This meeting was a continuation of that held on 30/11/23. Weekly meetings were subsequently arranged to ensure S&V/OCC were up to speed on progress of AR work and to ensure information was shared to AR in a timely manner. Subsequent meetings considered the detail of modelling years, reviewed commitments and allocations, as well as transport schemes included in the DM and DS model runs.	No points of disagreement	Discussions directly influenced the transport evidence base for modelling.
11/12/2023	Oxfordshire County Council, Swindon Borough Council	None	7 DtC general	Meeting - This meeting sought to update all organisations on the progress of respective local plans and LTCP. Updates were provided on strategic/major developments in Swindon. Officers discussed the new Active Travel England consultee.	No points of disagreement	Discussions did not highlight any new considerations for the JLP.
12/12/2023	Cherwell District Council	None	SM*1 Housing need and supply	Meeting - This was a Brief MS Teams discussion between an officer at S&V and one at Cherwell about the previous S&V matters raised regarding the Oxford and Cherwell Housing Needs Assessment and sharing of previous critiques with new officer at Cherwell in an attempt at resolution and understanding.	The discussion was an attempt at understanding and to discuss a possible meeting in early 2024 with Oxford, Cherwell and S&V officers, unless these matters can be covered in the planned Oxfordshire SOCG.	No changes to JLP evidence or policy

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12/12/2023	Oxfordshire County Council	<a href="#">072 Minutes</a>	SM*3 Transport 6 Evidence	Meeting - JLP update on moving towards Reg 18 consultation. Request for OCC Active Travel team to potentially attend events, and details to be sent to OCC – including which events OCC presence is requested at. Consultation Playing Pitch Strategy draft to be published after JLP reg 18 consultation. Fee proposal for Transport Evidence Base being reviewed to be signed off, work hopefully to start mid-December. OCC requested in writing confirmation of fee split.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
13/12/2023	Oxfordshire County Council	None	SM*3 Transport	Meeting - This meeting included discussions over sharing of costs on procurement of modelling work, what a transport model should include in accordance with DfT guidance and exploring an in-house Study of Active Travel for Allocations document to support the JLP.	No points of disagreement	Discussions directly influenced the JLP transport evidence base for active travel.
15/12/2023	FOP PAG (S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council)	<a href="#">073 Minutes</a>	SM*3 Health	Meeting - Presentations on healthy place shaping including the Joint Strategic Needs Assessment (JSNA) and on healthcare planning from the BOB ICB (integrated care board). Proposals discussed for sharing information and exploring shared officer resources for implementing new statutory biodiversity net gain (BNG) from January 2024.	No points of disagreement	The PAG provided joint working and a forum for members on planning and local plans. Information provided included the provision of relevant local health and wellbeing data within the Joint Strategic Needs Assessment that would show how a particular development might impact on existing health inequalities. This included factors such as levels of air pollution, housing factors including affordability, walking and cycling infrastructure plans and access to local services.



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19/12/2023	Oxford City Council	<a href="#">074 Notes</a>	SM*1 Housing need and supply 7 DtC general	Meeting - This meeting was generally about talking through key policies for Oxford, and to discuss any queries S&V had. It was explained that capacity of Oxford and accuracy of the HELAA was impacts (which would impact on the future JLP). It was explained that work with consultants to review the HELAA and the Oxford and Cherwell Housing and Employment Needs Assessment was completed and both reports are intended to be appended to the S&V Reg 19 response. S&V gave a verbal update about some key headline conclusions from their HELAA review prior to the submission of responses. Oxford stated that thought that no need is currently identified for further technical work. Oxford confirmed their intention to issue a formal request to all districts to ask for assistance with meeting unmet housing needs.	S&V maintained disagreement with HENA and concern about HELAA underestimates of capacity. S&V queried whether a technical response is pending from Iceni in response to HENA matters raised by S&V in March 2023 which hadn't been responded to. Oxford stated that they believed that there is no need identified for further technical work. (Oxford have previously shared the legal response to the legal queries raised, as well as sharing with OPPO). Oxford stated that this would be a matter for the Oxford City Local Plan examination to consider. S&V noted they were also seeking legal advice on this amongst other matters. It was subsequently raised at Examination as no resolution could be sought prior to that.	No changes to JLP evidence or policy
22/12/2023	Oxford City Council	<a href="#">075 Letter</a>	SM*1 Housing need and supply	Letter - Letter from Oxford formally requesting assistance to meet claimed unmet housing need.	Continued disagreement over the levels of unmet need from Oxford City.	This was in relation to Oxford's (emerging, but now withdrawn) Local Plan 2040. There are no direct implications for our plan, although touches on matters relating to unmet need from Oxford.
09/01/2024	Oxfordshire County Council	None	7 DtC general	Meeting - Updates shared, preparation for launch, deallocation of sites discussed, Oxford City responses under duty to cooperate discussed	No points of disagreement	
09/01/2024	OPPO (Oxford City Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire	<a href="#">076 Minutes</a>	SM*3 The provision of infrastructure 7 DtC general	Meeting - Update from FOP lead on the brief for a proposed further stage of the Oxfordshire Infrastructure Strategy (OxIS), with its role being as an investment document in hope to attract government funding as previous version did, and also seen as part of a (very early) devolution conversation. Discussion on	No points of disagreement	On housing, the engagement helped discuss specialist housing need evidence, with two studies underway (OCC's and JHNA). On housing, discussions on unmet need helped inform JLP housing policy HOU1

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	County Council			relationship of OxIS to local plans. Item from a guest speaker from Oxfordshire County Council on a study they had commissioned on specialist housing; S&V raised importance of tying in prevalence rates with the work in the S&V JHNA. On a Joint Oxfordshire SOCG for Oxford's Local Plan, Oxford seeking feedback on a draft so that next OPPO can be refining a nearly final version. Oxford confirmed that Oxford had written a formal letter asking for assistance on unmet needs before Christmas to all authorities and asked for comments, for discussion at next OPPO. Oxford had written formally to districts on 22 December 2023 to help with unmet housing need, Oxford seeking feedback and agreed to discuss at next OPPO meeting.		
10/01/2024	Public consultation including all statutory bodies and neighbouring local authorities	<a href="#">077 Consultation notifications</a>	7 DtC general	Consultation - Preferred Options Consultation Regulation 18 Part 2 - Public Consultation	For a summary of the comments made and S&V's response please refer to the Regulation 18 Part 2 Preferred Options Consultation Statement and appendices (examination library references LLP07.2 and LPP07.1) available at <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/LPP07.2-Preferred-Options-Consultation-Statement-%E2%80%93-Updated-Version.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/LPP07.2-Preferred-Options-Consultation-Statement-%E2%80%93-Updated-Version.pdf</a> and <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/LPP07.1-Preferred-Options-Consultation-Statement-Appendices.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/LPP07.1-Preferred-Options-Consultation-Statement-Appendices.pdf</a>	Feedback from this consultation informed refinement of JLP core documents, supporting evidence and topic papers for the Regulation 19 Publication Period
23/01/2024	Oxfordshire County Council	<a href="#">078 Minutes</a>	SM*3 Transport	Meeting - JLP update - Reg 18 consultation underway until 21st February. Updates since the cabinet version include: AS5 Sandhills – partial deallocation, 'Need' to 'requirement' based on NPPF changes, Ministerial statement published before Christmas could impact policy, Viability surveys sent to all sites. OCC update: 2 proposed stations Oxford Littlemore, Oxford Cowley in South Oxfordshire. Work being progressed by OCC/Oxford City on contributions strategy. Transport evidence base validation work underway.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP

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07/02/2024	Oxfordshire County Council	N/A	SM*3 Transport	Meeting - JLP Transport work updates and IDP focus, Modelling, Cowley Branch Line	Area of disagreement over inclusion of reference to Cowley Branch Line in Grenoble Road and Northfield allocations.	Specific components of the IDP updated to reflect discussions between officers.
07/02/2024	OPPO (Oxford City Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">079 Minutes</a>	7 DtC general	Meeting - There was a presentation from a guest from the local enterprise partnership (OxLEP) on community employment plans and the benefits of including a policy to secure these in local plans which the authorities were keen to do, and there was an offer of help on wording from OxLEP. Next item was on zero-carbon with two county officers giving advice, and general agreement from the authorities on intentions to press on with ambitious policies post-Written Ministerial Statement, with support from consultants. There was a discussion on the latest version of the interim joint SOCG, and all agreed it would be useful to append to that the formal letters from Oxford on unmet need and the replies to the SOCG.	S&V had sent a formal reply to Oxford's letter on 19 January 2024 raising flaws in Oxford's evidence base on housing need and housing capacity, and confirming that S&V could not currently agree to meet any unmet housing need that exists for the period after 2036 i.e. new unmet housing need that has not previously been accommodated, as the councils were not persuaded by Oxford's evidence base (given its deficiencies). OPPO agreed to summarise these areas of disagreement the Joint SOCG being finalised for Oxford's Local Plan, and append the formal letters from Oxford and the replies from each authority.	On employment, the discussion with OxLEP on community employment plans helped shape the JLP policy on CEPs . On housing, discussions on unmet need helped inform JLP housing policy HOU1.
29/02/2024	Oxfordshire County Council	<a href="#">080 Minutes</a>	6 Evidence	Meeting - JLP update: 1 week extension for OCC response agreed until 4th March. All commissioned work underway, reps will be taken into account (Water Cycle Study & Green Infrastructure) Before Reg 19 – Leisure Facilities Assessment & Playing Pitch Strategies – 4 strategies in total – 5 week consultation – starting before Easter. Overview provided of Cowley Branch Line work. Atkins are progressing with Transport Evidence Base.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP
07/03/2024	Oxfordshire County Council	None	SM*3 Transport	Meeting - OCC provided a high level summary and commentary on their JLP consultation response. OCC identified that future SESRO meetings will be planned and sought to confirm who from S&V should be invited. S&V confirmed progress was being made on the active travel in house work to support the JLP and that this would be developed alongside the IDP. Officers provided an update of progress being made with OSM.	No points of disagreement	Discussions aided S&V officer interpretation of OCCs comments on policies the draft JLP.

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07/03/2024	Cherwell District Council	<a href="#">081 Notes</a>	SM*1 Housing need and supply 7 DtC general	Meeting - This was a meeting to discuss matters related to the duty to cooperate and outstanding issues which could help progress towards resolutions, particularly related to the Housing Needs Assessment Cherwell and Oxford were using at that time. We clarified to Cherwell what our unresolved strategic matters are in relation to the Duty to Cooperate. We discussed in depth the history of the HENA dispute and outstanding concerns. We noted that record keeping of notes was not covered well in OPPO minutes post 2022.	We clarified to Cherwell what our unresolved strategic matters are in relation to the Housing Economic Needs Assessment.	Helped to ensure we were aligned on plans, evidence and to agree a SOCG
08/03/2024	OPPO (Oxford City Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">082 Minutes</a>	7 DtC general	Meeting - A presentation from Oxfordshire County Council on their emerging Circular Economy Strategy, covering, of relevance to the development sector, a greener approach to building materials and improving the quality of development, among many other ideas around nurturing a local food economy, approaches to reduce waste like re-use and recycling, and expanding the sharing economy. Discussion around this took place. Good progress reported on preparing SOCG for signing in time for submission of Oxford's Local Plan planned for end March 2024.	S&V working with Oxford City on a bilateral SOCG for the Oxford Local Plan.	Circular economy concept helped shape JLP policies e.g. on sustainable construction and the rural economy.
11/03/2024	Oxfordshire County Council	None	SM*3 Transport	Meeting - Strategic Active Transport Network (SATN) Steering Group. OCC officers presented the final outputs from the project and identified the next steps.	No points of disagreement	SATN routes were used to identify new transport safeguarding in the S&V area.
15/03/2024	FOP PAG (S&V, Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council)	<a href="#">083 Minutes</a>	7 DtC general	Meeting - The PAG considered a report on potential opportunities for joint working on development viability, so that issues which might be solved or improved upon through closer partnership working. This included infrastructure, affordable housing, green spaces. The PAG resolved to produce a resource sharing best practice and support OXiS Stage 2. There was also an item on net zero carbon policies in local plans, with news of a successful third party high court challenge to the Planning Inspector's 2023 decision that the requirements set out the Salt Cross Area Action Plan, (AAP) for proposals for development at Salt Cross to	No points of disagreement	The PAG provided joint working and a forum for members on planning and local plans, including demonstrating the county-wide support for net zero carbon policies.

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				demonstrate net zero operational carbon were inconsistent with national planning policy and unjustified. Members of the advisory group strongly welcomed the decision and its potential implications for local planning authorities within the county.		
20/03/2024	Natural England	<a href="#">084 Email</a>		Email - Informed Natural England (NE) that S&V were considering the appropriate policy approach for lowland fens. Asked if NE held hydrological catchment mapping for Cothill Fen SAC.	No points of disagreement	NE did not respond on this matter and we pursued a different approach.
25/03/2024	Oxfordshire County Council	<a href="#">085 Minutes</a>	SM*3 Transport 7 DtC general	Meeting - JLP update provided - approx 1300 responses to Reg 18 received. IDP update provided - workshop for sites for new IDP (transport & non transport sessions), OCC to host on 30th April. Evidence base update: Older housing strategy, Water Cycle Study, HRA progressed for sustainability appraisal, Landscape evidence, Net Zero study. Playing Pitch Strategy consultation live and deadline for comments is 24th April. Awaiting meeting between S&V, OCC and City to discuss Cowley Branch line. Delays to Transport Evidence base due to employment numbers, target of 8th April for final results.	None recorded.	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP.
28/03/2024	Environment Agency	<a href="#">086 Email</a>	SM*4 Conserving and enhancing our natural and historic environments	Email - Informed the EA that S&V were considering the appropriate policy approach for lowland fens. Asked if the EA might be able to supply or advise on the hydrological mapping needed.	No response received.	Alternative approach pursued due to lack of EA response.

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16/04/2024	OPPO (Oxford City Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">087 Minutes</a>	SM*1 Provision of sites for Gypsies and Travellers SM*3 Utilities SM*4 Conserving and enhancing our natural and historic environments SM*5 Addressing climate change 6 Evidence 7 DtC general	Meeting - Update on local plans included that Oxford City had submitted their local plan for examination, and S&V updated on progress of processing reps, advising on the next consultation date and a June 2025 submission date. Further update from S&V was provided on the HIF inquiry and the CPO process. Update from West that the joint GTAA is progressing and at the fieldwork stage. Discussion around water issues (sewerage/ capacity) and working with Thames Water and the EA. At this meeting all authorities discussed the Local Nature Recovery Strategy. The main item was a presentation from Oxfordshire County Council on Local Area Energy Planning (LAEPs), and the proposal to commission LAEP(s) to help identify, and ultimately be a better position for suppliers to address, capacity constraints in the grid and to enable readiness for net zero by providing opportunities for renewable energy installations to plug into the grid. This will help reduce risks of electricity network issues acting as a constraint or delay to development of all kinds including employment, housing, renewables etc. Importance raised of improving processes for providing planning commitments data to network operators to help plan the timing of upgrades. Discussion around links with local plans, the County Council offered to plan a workshop. West Oxfordshire subsequently shared a note on LAEPs explaining that a LAEP will map the current energy system of an area and pinpoint where action is needed. It will explore pathways to achieving net zero targets and consider the technologies and infrastructure that will be required. A LAEP will help local authorities to create and monitor a pipelines of energy projects to support decarbonisation, economic growth, energy security and climate adaptation, in line with local strategies and policies. Producing a LAEP is a local authority-led process, and benefits from the input of DNOs (gas and electricity suppliers) to understand the network.	Areas of agreement and disagreement were set out in a Joint Oxfordshire SOCG (agreed by all Oxfordshire Councils) and a bilateral SOCG between South, Vale and Oxford City, which were completed in time to accompany the submission of Oxford's Local Plan at the end of March 2024.	Progression of the GTAA was discussed. Sharing of information on infrastructure constraints (sewerage etc) and better understanding of the LAEP process in Oxfordshire to inform the JLP's IDP and the Water Cycle Study. Background information on the Local Nature Recovery Strategy and its timing and influence on local level policy in the JLP.

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25/04/2024	Wokingham Borough Council	<a href="#">088 Email and Minutes</a>	SM*1 Provision of sites for Gypsies and Travellers SM*3 Transport 7 DtC general	Meeting and follow up email - Discussed local plan timetable and infrastructure provision, HRA impacts for the two authorities, an update on the Oxfordshire GTAA, gave an overview of likely allocations, infrastructure constraints, including our positions on the Third Thames Crossing. Wokingham Borough Council's recent request to neighbouring authorities for assistance in meeting need was noted, as was that S&V are unable to assist. Wokingham confirmed that the DtC approach was a precautionary one and that it is hoped an Inspector will consider windfall development to meet the remaining need to be a sound approach. It was mutually agreed that spatial links and outcomes mean that there are no significant strategic matters of concern. It was agreed that officers would collaborate on Memoranda of Understanding, SOCG, and to continue email engagement regarding the Oxfordshire GTAA. It was agreed that significant cross boundary issues appeared unlikely.	Wokingham and S&V officers noted there will likely be disagreement on the approach for safeguarding land for the Third Thames Crossing to be identified in the JLP.	Agreement to continue to work toward a shared SOCG on S&V JLP
30/04/2024	Oxfordshire County Council	None - comments merged into final IDP schedule	SM*3 The provision of infrastructure SM*3 Education SM*3 Transport	Workshop - Workshop with Oxfordshire County Council discussing infrastructure needs of the proposed allocations in Chapter 8 of the plan ("AS site allocations"). This included County Council officers responsible for transport and highways, public transport (buses), education, public estates (libraries, adult social care, archaeological record keeping and storage, and household waste centres). No detailed note taken of this meeting, as the meeting was used to collectively complete the infrastructure schedules contained within Appendix 2 of the IDP. Actions - S&V collate information, then reshare for checking with County Council colleagues.	Area of disagreement over inclusion of reference to Cowley Branch Line in Grenoble Road and Northfield allocations. S&V updated IDP to include broad references to "Any additional sustainable transport upgrades / enhancements (including for public transport, walking and cycling) required to bring forward the development." - County Council still consider that an explicit reference to Cowley Branch Line should feature for the two sites.	Specific components of the IDP updated to reflect discussions between officers.

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01/05/2024	Natural England	<a href="#">089 Notes</a>	SM*4 Conserving and enhancing our natural and historic environments 6. Evidence	<p>Meeting - discussed Natural England's comments on JLP policies (green spaces, nature recovery) and to discuss a county-wide strategic approach to HRA.</p> <p>Actions:</p> <ol style="list-style-type: none"> <li>1. Taking a strategic approach to HRA with Oxford City and Cherwell may require us to run a separate traffic model and to agree in advance with the other districts which sites and/or road schemes we want to include for HRA modelling purposes.</li> <li>2. Keep NE informed via email about emerging traffic/air quality modelling outputs. They would like to meet with us again prior to Reg 19 consultation and said they'd be happy to answer any of our questions in the meantime</li> <li>3. Investigate whether we could extend our consultancy brief to include hydrological catchment mapping for Cothill Fen SAC and Frilford Heath SSSI.</li> <li>3. Discuss with LUC whether Dalton Barracks could be identified as a GI Priority Area, as part of their recommended GI Strategy for S&amp;V.</li> <li>4. NE would like to see more detailed GI plans for the south of Oxford strategic sites (including Grenoble Road), to ensure that the SSSIs in the vicinity are not put under too much pressure.</li> </ol>	None recorded.	To discuss HRA (and options for a strategic county-wide approach) at the next OPPO meeting on Tues 7 May - ongoing engagement
07/05/2024	OPPO (Oxford City Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">090 Minutes</a>	SM*3 Health SM*4 Conserving and enhancing our natural and historic environments 6. Evidence	<p>Meeting - A planner from the Primary Healthcare Estate Team of BOB ICB gave an overview of their work and desire to work with LPAs in formulating local plans and delivering healthcare infrastructure. Challenges of funding and GP practice ownership arrangements explained. On HRA, there was a discussion on Oxford Meadows, with worries about the approach Natural England were signalling (Oxfordshire authorities to take a 'joined-up', county-wide approach to assessing cumulative atmospheric pollution impacts), and its proportionality. Agreed it would be helpful for the HRA leads from each Oxfordshire authority to have a follow-up meeting to progress a 'joined-up' approach to HRA in Oxfordshire.</p>	None recorded	Led to closer work with BOB ICB's planner on healthcare planning. On HRA, helped with ongoing joint work towards an explanatory note, with a particular focus on assessing in-combination air quality impacts on Oxford Meadows SA.



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07/05/2024	Berkshire, Oxfordshire, and Buckinghamshire (BOB) Integrated Care Board	None	SM*3 Health	Meeting - Discussion between S&V officers and planners at BOB ICB. S&V officers explained JLP process to date, and asked for the ICB to provide input into the IDP spreadsheets. BOB ICB agreed to do so, and subsequently provided this information via email.	No points of disagreement	Provided direct input into the IDP for health infrastructure
08/05/2024	Environment Agency, JBA Consulting, Wallingford HydroSolutions	<a href="#">091 Minutes</a>	SM*3 Flood risk 6. Evidence  SM*4 Conserving and enhancing our natural and historic environments 6. Evidence	Meeting - Between S&V officers, our SFRA and WCS consultants and the Environment Agency. Detailed discussions about water quality, wastewater infrastructure capacity, and flood risk issues. The EA highlighted concerns about capacity at a number of sewage treatment works serving the districts. The appropriate scope and approach for the JLP WCS and SFRA were discussed.  Meeting - Highlighted that S&V are considering specific policy protections for lowland fens in the JLP. Highlighted that understanding lowland fen's hydrological catchments will be important. Asked if the EA might be able to supply or advise on the hydrological mapping needed.	EA to review SFRA method statement. EA to review draft SFRA and WCS outputs when available. Agreed to meet again once the WCS Scoping Report findings are available to discuss the need for a WCS Detailed Report.  The EA were unsure if this was something that they would be involved in and directed S&V to Natural England.	Discussions influenced the production of the WCS and SFRA.  Determined that further engagement with the EA in relation to lowland fens is not necessary.
08/05/2024	Thames Water	None	SM*3 The provision of infrastructure SM*3 Utilities	Meeting - Discussion between S&V officers and planners at Thames Water. S&V officers explained JLP process to date, and asked for the Thames Water to provide input into the IDP spreadsheets. Thames Water agreed to do so, and subsequently provided this information via email. The focus of the discussion was mainly on Oxford Sewage Treatment Works given the sensitivity of this works.	No points of disagreement	Provided direct input into the IDP for sewage and water supply infrastructure
16/05/2024	Oxfordshire County Council	<a href="#">092 Minutes</a>	SM*3 The provision of infrastructure SM*3 Flood risk SM*3 Transport	Meeting - JLP update, follow up meetings tbc regarding OCC comments to JLP and Playing Pitch Strategy consultation, HRA data to be sent to OCC. OCC's Local Flood Risk Management Strategy is being updated. Potential consultation end of Summer 2024. Cowley Branch line new date in June sought for CBL focussed session. Transport Evidence base update: modelling output update to be reviewed in more detail, review/write up accompanying report. Discussed Dalton Barracks modelling re plan period and the site trajectory.	None recorded.	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP.

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21/05/2024	Oxfordshire County Council	None	SM*3 Transport	Meeting - This was arranged to review the new active travel transport safeguarding schemes shared by OCC.	None recorded.	Discussions and updated mapping resulted in changes to the transport safeguarding schemes submitted for the Regulation 19 JLP, and associated topic paper.
22/05/2024	Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	None	SM*4 Conserving and enhancing our natural and historic environments 6. Evidence	Meeting - HRA leads from the Oxfordshire authorities discussed how best to take a strategic, county-wide approach to HRA, as requested by Natural England.	None recorded.	Discussion around possible approaches to assessing cumulative atmospheric pollution impacts on Oxford Meadows SAC.  Officers agreed to work collectively on the preparation of a joint explanatory note to be shared with Natural England.
03/06/2024	Environment Agency	<a href="#">093 Email</a>	SM*3 Flood risk 6. Evidence	Email - After reviewing the SFRA method statement, the EA provided written advice on the appropriate approach for the SFRA.	None recorded.	The EA's advice influenced the approach taken in the SFRA.
06/06/2024	Oxfordshire County Council	None	SM*3 Transport 7 DtC general	Meeting - Officers discussed the Oxford City Local Plan initial hearings and associated DtC concerns. An update was given on the progress of the transport modelling work, identifying that the outputs were showing minimal changes to the network as expected from a low growth plan. S&V officers presented the emerging IDP, allowing discussion. Officers discussed plans for responding to the SESRO consultation.	None recorded.	Discussions influenced the wording of the IDP that supports the JLP.
07/06/2024	Berkshire, Oxfordshire, and Buckinghamshire (BOB) Integrated Care Board	None - comments merged into final IDP schedule	SM*3 Health	Meeting - Discussion with Senior Programme Manager of Primary Care Estates and Senior Primary Care Estate Manager to discuss health infrastructure of the "AS Site allocations". No minutes or notes of meeting were taken as the discussion revolved around adding information to the IDP site schedules. S&V shared a draft of the schedule ahead of, and following the meeting, that the ICB then returned with their infrastructure needs.	ICB would like the councils to consider using S106 or CIL contributions to fund a study into health care infrastructure, which can then in turn be used to secure planning contributions towards projects in that study. However, councils have advised that this would not be CIL Regulation 122 compliant.	Specific components of the IDP updated to reflect discussions between officers.

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12/06/2024	National Highways, Oxfordshire County Council	None	SM*3 Transport 6. Evidence	Meeting - Modelling evidence for the JLP, discussed roadside facilities and scale of growth planned for the JLP. The approach to transport evidence base for the JLP was supported by NH.	No points of disagreement	Discussion confirmed approach to the transport evidence base to support the JLP.
18/06/2024	Oxfordshire County Council	<a href="#">094 Minutes</a>	SM*3 The provision of infrastructure SM*3 Transport	Meeting - JLP viability assessment work update. Working on policies drafting, targeting mid July for policy review with County colleagues potentially. HP2 and Dalton Barracks policies specifically County would wish to review. Meeting arranged 26th June to discuss Cowley Branch Line. Draft Transport evidence base report received from Atkins and S&V have responded with their comments. OCC Cabinet 18th June BSIP approval. Area travel updates. Science Vale Didcot travel plan meeting to be held this week. Further meeting 1st July on setting programme for the Area Travel Plans.	None recorded.	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP.
18/06/2024	OPPO (S&V Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">095 Minutes</a>	SM*4 Conserving and enhancing our natural and historic environments 6. Evidence	Meeting - Oxford Local Plan initial hearings had taken place in w/c 10 June. Presentation from Oxfordshire County Council on the Local Nature Recovery Strategy (LNRS) and the arrangement for preparing this with involvement from the supporting authorities (the city and districts). The link to planning was explained in that the LNRS is designed to support city/district and county planners to make decisions, planners must have a regard to future LNRSs. Process ahead of mapping a local nature recovery network, with public consultation. Discussion around size of the network (likely to be around 30% of Oxfordshire) whether to incorporate the LNRN mapping in local plans to replace current Conservation Target Areas (timing issue). West gave an update on fieldwork being conducted from the GTAA, with good response rate. S&V asked about whether turnover of pitches would be factored in as a source of supply, West not sure but thought not. S&V asked about how household formation would be calculated (assuming individuals or couples). A separate meeting planned for 19 June would allow exploration of these matters. Update on joint	None recorded. Oxford unmet need issues with the Inspectors of the Oxford Local Plan.	Oxfordshire County Council sharing information on the Local Nature Recovery Strategy was of relevance to JLP policies on biodiversity and green infrastructure. HRA working group helped shape joint approach to in-combination work.

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				work on Habitat Regulations Assessment was that an officer at Oxfordshire County Council has agreed to take a lead on drafting a note, with a working group made up of the lead on HRA from each policy team.		
26/06/2024	Oxfordshire County Council, Oxford City Council	None	SM*3 Transport	Meeting - discussed role of S&V in Cowley Branch Line project (mainly focussed on South Oxfordshire, as the line is likely to have less impact on Vale residents). S&V agreed to send officers to an ongoing Cowley Branch Line working group with Oxford City and County Council.	Continued disagreement over whether Cowley Branch Line should be specifically referenced in the IDP.	No changes to JLP evidence or policy.
16/07/2024	Oxfordshire County Council	<a href="#">096 Minutes</a>	SM*2 The supply of retail and employment land SM*3 Transport 6 Evidence	Meeting - JLP update: nearly reviewed all Reg 18 consultation responses. Majority of policies staying same, some minor amendments to others. HP2 updated draft provided for OCC review (by COP 25th July). LEP Integration query to OCC. Network Rail finalising business case for Cowley Branch Line. Transport evidence base update: following provision of comments on the first draft of the transport modelling report now awaiting the updated draft. AtkinsRealis have been chased for this and it is hoped that it will be received w/c 22nd July. It is expected that following officer review, further amendments may be required, and a third draft produced.	None recorded.	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP.
17/07/2024	OPPO (S&V Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">097 Minutes</a>	SM*1 Provision of sites for Gypsies and Travellers SM*3 Health SM*4 Conserving and enhancing	Meeting - Presentation on OXiS and also on healthcare planning. S&V briefed on study on Lowland Fens, noted draft outputs are expected in early September and will be shared. Compared notes on Green Belt work, Oxford City posed the question whether everyone is happy with LUC's methodology, S&V confirmed yes and GB study underway with LUC. On the Joint GTAA the draft study had been	None recorded	Helped progress the emerging Oxfordshire GTAA which is evidence for the JLP and underpins policies on the travelling communities.

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			our natural and historic environments 6. Evidence	circulated. Noted high level of pitch need for S&V. All agree to review and provide feedback by the end of the month, we well as asking the consultant for advice on how to meet numbers.		
22/07/2024	Oxfordshire County Council	None - comments submitted as track change versions of policies	SM*3 The provision of infrastructure SM*3 Health SM*3 Transport	Meeting and email exchange - JLP Transport work discussion on draft policies, IDP costings, Cowley Branch Line, supporting text review. District officers ran through summaries of reps made at preferred options (reg 18 part 2), and likely changes we were to make. S&V followed meeting by sending draft policy text and supporting text for County colleagues to review and provide written comments on. Hence, no formal note of the meeting was taken, as comments on policies were dealt with via email exchanges of track changes of documents.	Continued disagreement over whether Cowley Branch Line should be specifically referenced in the IDP.  Concern from County Council that they feel Policy HP2 (Community Facilities and Services) would restrict school operation / development / relocation.	Minor changes to policy HP2 to address concerns by Oxfordshire County Council.
08/08/2024	Environment Agency	<a href="#">098 Email</a>	SM*3 Flood risk 6. Evidence	Email - The EA provided detailed written comments on the draft Level 1 SFRA report.	The EA provided detailed comments on the draft Level 1 SFRA report.	The EA's comments were taken into consideration when finalising the Level 1 SFRA.
08/08/2024	Oxfordshire County Council	None	SM*3 Flood risk 6. Evidence	Email - from OCC, as Lead Local Flood Authority. There are no records to be appended because OCC replied with track changes on the full document draft. However at this stage OCC provided written comments on the draft Level 1 SFRA report.	OCC provided a number of specific comments on the draft Level 1 SFRA report to resolve.	The OCC's comments were taken into consideration when finalising the Level 1 SFRA.
13/08/2024	Buckinghamshire Council, Cherwell DC, Cotswold DC, Oxford CC, Reading BC, Swindon BC, West Berkshire Council, West Oxfordshire DC, Wiltshire Council,	<a href="#">099 Email</a>	SM*4 Conserving and enhancing our natural and historic environments 6 Evidence	Email - Informed neighbouring authorities that S&V are developing new lowland fen evidence and that it may identify potential for cross-boundary impacts. Further engagement with relevant authorities if potential cross-boundary impacts are identified. We advised that we will send updates to neighbours as soon as practicable after Regulation 19 publication of the evidence if no immediate concerns raised.	None recorded at that time and no response from others to this email.	No cross-boundary issues identified at this stage to consider in producing the Lowland Fens Study.

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	Wokingham BC					
15/08/2024	OPPO (S&V Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">100 Minutes</a>	SM*1 Provision of sites for Gypsies and Travellers SM*4 Conserving and enhancing our natural and historic environments 6 Evidence 7 DtC general	Meeting - S&V accelerating JLP timetable planning to hold Regulation 19 consultation in October and submit in December 2024. Sharing of press release regarding response to new NPPF. Discussion of review of Oxfordshire Green Belt in the future. GTAA - S&V raised concerns about methodology and numbers that Arc4 have used. Some detailed points under 5 headings: in-migration, bricks and mortar, household formation rate of 3.5% (normal GTAA studies look at about a 1.5% household formation rate - for South Oxfordshire, this makes for a 30-pitch difference), the definition of a traveller results in an inflated need, assuming that everybody on pitches meets the definition of nomadic habit of life, and the baseline data doesn't seem to be correct for two sites in Vale. Requested all have a review and make changes as a collective, requested no one publish the draft before it has been reviewed. On HRA, working together on a HRA Note, S&V confirmed need for numbers to feed into the note. S&V to start reaching out to other authorities on preparing SOCG for the JLP.	S&V have been attempting to set up a meeting to discuss HRA since August and pressing need for numbers to input. OCC confirmed traffic modelling data would not be available until October.	Helped progress the emerging Oxfordshire GTAA which is evidence for the JLP and underpins policies on the travelling communities
28/08/2024	Oxfordshire County Council	None	SM*4 Conserving and enhancing our natural and historic environments 6. Evidence	Meeting - This was arranged to discuss the production and detail to be included in the joint explanatory note being developed by OCC for Natural England for the emerging Local Plans in Oxfordshire relating to the HRA. OCC to amend document as discussed. HRA has been progressing with collaboration to the best that Oxfordshire authorities can achieve given their different stages of plan-making. Further engagement with Natural England is needed.	None recorded.	The discussion influenced the available documents to support the JLP for HRA.

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09/09/2024	Oxfordshire County Council	<a href="#">101 Minutes</a>	SM*3 Education SM*3 Transport 6. Evidence	Meeting - JLP update: comments sent on update to site allocation policies, a new LDS with accelerated timetable has been published, with next consultation being 1st October- 12th November. SOCG to be prepared (update county wide one prepared for Oxford LP + one specific to County Council). S&V Education topic paper to be prepared (updated version of SODC LP one) in advance of December submission. Cowley Branch line: Infrastructure Place Strategy and contributions strategy work progressing. Transport evidence base ETI reviewing the draft report.	None recorded.	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP.
10/09/2024	Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	None	SM*4 Conserving and enhancing our natural and historic environments 6. Evidence	Meeting - Meeting with Oxfordshire planning authority HRA officer leads to discuss the preparation of a Joint Explanatory Note on an Oxfordshire-wide approach to assessing air quality impacts on Oxford Meadows Special Area of Conservation.	No points of disagreement	Collaborative working to agree a county-wide approach to HRA in Oxfordshire.  Outcomes will provide clear evidence on the potential atmospheric pollution impacts (and necessary mitigation) arising from planned development in S&V.

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12/09/2024	OPPO (S&V Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council, Arc4 Consultancy	<a href="#">102 Minutes</a>	SM*1 Provision of sites for Gypsies and Travellers 6. Evidence	Meeting - This OPPO featured a long and detailed discussion with the consultant regarding the emerging Oxfordshire GTAA (see minutes), who agreed to run sensitivity testing working to deadline of 19 September.	Some tensions around draft the methodology for the GTAA study, with technical follow up actions to be undertaken by Arc4. Agreement to continue to work toward a joint SOCG for S&V JLP	Helped progress the emerging Oxfordshire GTAA which is evidence for the JLP and underpins policies on the travelling communities
13/09/2024	Oxfordshire County Council, National Highways	<a href="#">103 Email</a>	SM*3 Transport 6 Evidence	Email exchange - between OCC to National Highways (with S&V officers included). Sought early engagement with National Highways (NH) to share the outcome of the transport modelling work outputs undertaken by AtkinsRealis. This exchange sought to allow NH to provide any early thoughts on the modelling, so these could be actioned if required.	None recorded.	This email exchange resulted in additional information from the model being sought from AtkinsRealis. This was shared and NH were content with the results.
13/09/2024	Future Oxfordshire Partnership Planning Advisory Group (S&V, Oxford City, Cherwell,	<a href="#">104 Minutes</a>	SM*3 Health	Meeting - PAG was focussed on planning for primary healthcare. One of the key difficulties in delivering new GP surgeries for new development was reported as being the current national inability of Integrated Care Boards to own their own estate, the status of GP surgeries as independent businesses and a lack of central government funding. There was a view that	None recorded.	The PAG provided joint working and a forum for members on planning and local plans, including policies for healthcare infrastructure.



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	West Oxfordshire, Oxfordshire County Council)			exploring models and solutions, like colocation of facilities like health services, community centres and schools might help, with planning policies to encourage developers to think in a non-siloed way.		
17/09/2024	Environment Agency	None	SM*3 Flood risk 6 Evidence	Email - from the EA. There are no records to be appended because EA provided track changed detailed written comments on the draft WCS Scoping Report. It was agreed to meet with EA to discuss WCS detailed report method in more detail.	No areas of disagreement.	The EA's comments were taken into consideration when finalising the WCS Scoping Report.
20/09/2024	West Berkshire District Council	<a href="#">105 Email</a>	7 DtC general	Email - Email from S&V to West Berkshire updating on an accelerated timescale for submission and a discussion about commencing a SOCG. No response was received	No response received to offer of SOCG	None, engagement would continue
30/09/2024	All Oxfordshire authorities, Arc4 Consultancy	None	SM*1 Provision of sites for Gypsies and Travellers 6. Evidence	Meeting - Discussed the results of the sensitivity testing and work towards finalising the GTAA.	Further work by the consultant and engagement by the authorities.	Helped progress the emerging Oxfordshire GTAA which is evidence for the JLP and underpins policies on the travelling communities.
01/10/2024	Public consultation including all statutory bodies and neighbouring local authorities	<a href="#">106 Consultation notifications</a>	All Strategic Matters	Consultation - Publication Period Regulation 19 - Public Consultation	For a summary of the comments made and S&V's response please refer to the Regulation 22 Consultation Statement and appendices (examination library references CSD10 and CSD10.1) available at <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/CSD10-Regulation-22-Consultation-Statement-and-Appendices-A-G.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/CSD10-Regulation-22-Consultation-Statement-and-Appendices-A-G.pdf</a> and	Feedback from this consultation informed refinement of JLP core documents, supporting evidence and topic papers for the Submission Version

Date	Engagement with	(i) Records (minutes etc reference in Appendix 2)	(ii) Strategic Matter* and sub-issue	(iii) Outcome, actions or action list (Notes or Summaries)	(iv) Areas of disagreement and how attempts have been made to resolve them	(v) How the engagement influenced the development of the evidence base and Plan policy
					<a href="https://www.southandvale.gov.uk/app/uploads/2024/12/CSD10.1-Regulation-22-Consultation-Statement-%E2%80%93-Appendix-H.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/CSD10.1-Regulation-22-Consultation-Statement-%E2%80%93-Appendix-H.pdf</a>	
07/10/2024	Oxfordshire County Council	<a href="#">107 Minutes</a>	SM*3 Transport 6. Evidence	Meeting - JLP update: Regulation 19 consultation has now started and the IDP has been released. Education topic paper to be prepared. OCC raised concerns about JLP not referring to the Cowley Branch Line. Transport evidence base published. Rail Strategy will not go out to consultation on the dates suggested last time. Further work to be undertaken ahead of a consultation. Parking Standards review. Cycle parking numbers may change in advance of the review.	Continued disagreement over whether Cowley Branch Line should be specifically referenced in JLP policy and IDP.	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP.
10/10/2024	OPPO (S&V Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">108 Minutes</a>	SM*1 Provision of sites for Gypsies and Travellers 6. Evidence	Meeting - This OPPO discussed detailed matters regarding the emerging Oxfordshire GTAA methodology, including peer review advice obtained on the draft GTAA output from S&V's appeals consultant. S&V offered to lead the HRA working group on the next stages of joint work, which was agreed.	Technical follow up actions for GTAA. Agreement to continue to work toward a joint SOCG for S&V JLP.	Helped progress the emerging Oxfordshire GTAA which is evidence for the JLP and underpins policies on the travelling communities
15/10/2024	Cherwell District Council	<a href="#">109 Minutes</a>	SM*1 Provision of sites for Gypsies and Travellers SM*2 The supply of retail and employment land 6. Evidence	Meeting - both parties provided an update on their local plans. Officers discussed Cherwell's responses to the previous JLP Regulation 18 consultations and actions taken in response. The conversation included the role of meetings to resolve issues like OPPO and FOP (and confirmed we both send attendees to the FOP sub-groups). Both parties had heard a call for those FOP meetings to work better to support on planning matters, but have not heard that there is an actual call for/potential for those to be reviewed. Heads of Planning meetings raised but S&V structures means it's not the best forum for plan-making matters. S&V Planning Policy Manager attends HOP occasionally but the last meeting was challenging and S&V are wanting to give Oxford the space to come to their conclusions about next steps regarding their Local Plan Inspectors report conclusions.	Both parties agreed that there needs to be an indication from Oxford about their next steps. Both parties agreed on the importance of ongoing discussions on various strategic matters. Cherwell maintained that the issue of an appropriate balance between housing and employment should be ensured and will likely be raised in the Regulation 19 response, however S&V clarified that since Regulation 18 stage our ELNA and HNA consultants have engaged and reported contentment to S&V with the appropriate balance being struck. Both parties agreed it was important to maintain sites for Oxford unmet need. The meeting overall offered an opportunity to discuss each parties outstanding key strategic matters with the respective plans, but both parties expressed that concerns had largely fallen away. Both parties expressed	The Cherwell engagement has led to S&V coordinating its plan between the ELNA and HNA consultants.

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					concerned with the GTAA and its timing being critical, but this issue was directed to emails and meeting with the GTAA leads. Both parties agreed that engagement on the SOCG should continue and S&V expressed the importance of informal relationships and offer informal chats about policy matters.	
22/10/2024	Oxfordshire County Council	None	SM*3 The provision of infrastructure 7 DtC general	Meeting - Following the launch of the Regulation 19 consultation, between County and S&V to discuss the comments they made on the IDP in their representations, as well as touching generally on other JLP updates.	Continued disagreement over whether Cowley Branch Line should be specifically referenced in the IDP.	No changes to JLP evidence or policy.
22/10/2024	Environment Agency	<a href="#">110 Notes</a>	SM*3 Utilities SM*3 Flood risk 6. Evidence	Meeting - to discuss the scope and methodology for the Detailed WCS. Following the meeting, the EA agreed to consider a proposed focused list of Waste Water Treatment Works for assessment.	Further engagement with the EA was needed to finalise the Detailed WCS approach.	Engagement with the EA has been a key factor influencing the scope and methodology of the Detailed WCS.
23/10/2024	Buckinghamshire Council, Cherwell DC, Cotswold DC, Oxford CC, Reading BC, Swindon BC, West Berkshire Council, West Oxfordshire DC, Wiltshire Council, Wokingham BC	<a href="#">111 Email</a>	SM*4 Conserving and enhancing our natural and historic environments 6 Evidence	Email - This was an email from S&V to provide an update on the Lowland Fens Study, highlighting where it is identified that fens' hydrological catchments extend across local authority boundaries. Again, adjoining authorities were asked if they had any questions about the study and/or if they would like to discuss it further.	None of the adjoining authorities responded to this email.	None

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24/10/2024	Thames Water	None	SM*3 The provision of infrastructure 7 DtC general	Meeting - Following the launch of the Regulation 19 consultation, between County and S&V to discuss the comments they were intending to submit in relation to SESRO.	Continued disagreement over the principal of the Councils' support of SESRO. TW pointed to Secretary of State approving the Thames Water Resource Management Plan in Sep 2024, which contained SESRO. S&V maintained the view that the principle of this project will ultimately be determined through the Development Consent Order (DCO) process for Nationally Significant Infrastructure Projects (NSIP).	No changes to JLP evidence or policy, but continued commitment to engage in both the DCO and JLP process from both parties, to monitor announcements from new government on this topic.
25/10/2024	All Oxfordshire authorities, Arc4 Consultancy	None	SM*1 Provision of sites for Gypsies and Travellers 6. Evidence	Meeting - To discuss the methodology and results and work towards finalising the GTAA.	Some tensions around draft the methodology for the GTAA study, resolved through ongoing liaison between the authorities and the consultant, to achieve finalisation of the GTAA.	The discussion touched on the rumours of strategic planning (such as Thames Valley area including Oxfordshire).
30/10/2024	Environment Agency	<a href="#">112 Notes</a>	SM*3 Flood risk 6. Evidence	Meeting - officers and the EA continued to discuss the scope and methodology for the Detailed WCS.	Further engagement with the EA needed to finalise the Detailed WCS approach.	Engagement with the EA has been a key factor influencing the scope and methodology of the Detailed WCS.
05/11/2024	Wokingham Borough Council	<a href="#">113 Minutes</a>	SM*1 Provision of sites for Gypsies and Travellers SM*2 The supply of retail and employment land 6 Evidence 7 DtC general	Meeting - both parties provided an update on their local plans. Officers discussed preparation of a SOCG for both plans, that there are no unmet need requirements for housing or employment. Officers discussed no unmet need for Wokingham any longer and also the progress of the Oxfordshire GTAA. It was also confirmed that there are no cross boundary issues regarding infrastructure (including the proposed Third Thames Crossing) arising from emerging plans. Both parties agreed to make written responses to each other's Regulation 19 plans although initially this meeting confirmed there are no headline concerns about any strategic matters. WBC asked for sight of the Oxfordshire GTAA prior to Statements of Common Ground being signed and S&V confirmed that it would be shared as soon as it was complete. It was subsequently shared with WBC in draft form prior to submission and signing of a SOCG. The work towards signing a SOCG continued and was resolved via emails and it was submitted with the JLP submission material.	Wokingham and S&V officers noted there will likely be disagreement on the approach for safeguarding land for the Third Thames Crossing to be identified in the JLP.	It formalised the SOCG as a tool at the end of a continuous engagement process on the JLP. The resolution has concluded with a successful Duty to Co-operate outcome SOCG.

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06/11/2024	Natural England	<a href="#">114 Notes</a>	SM*4 Conserving and enhancing our natural and historic environments 6 Evidence	Meeting - Discussion about NE's Reg 18 (2) Preferred Options representations (on JLP policies, 'Edge of Oxford' site allocations and Dalton Barracks Garden Village) and how the councils had sought to address them.  NE were still preparing their Reg 19 representations (in advance of the closing date of 12 Nov 2024).  Discussion about the scope of the S&V draft HRA (Appropriate Assessment) and the Oxfordshire-wide explanatory note on assessing traffic/air quality impacts on Oxford Meadows SAC (copies of which had been provided via email on 05/11/2024).	NE acknowledged receipt of the S&V draft HRA (Appropriate Assessment) and the Oxfordshire-wide explanatory note, but were still considering their response to both.  NE confirmed that they would submit their Reg 19 response by the closing date of the publication period (12 Nov), and would follow up with specific comments on the Appropriate Assessment and Explanatory Note as soon as possible.	Ongoing engagement with NE is helping us to refine our approach to HRA, both from a S&V 'alone' and 'in-combination with other plans and projects' perspective.
07/11/2024	OPPO (S&V Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">115 Minutes</a>	SM*1 Provision of sites for Gypsies and Travellers SM*4 Conserving and enhancing our natural and historic environments 6 Evidence	Meeting - Presentation from Oxfordshire County Council on the Local Nature Recovery Strategy and how to access the mapping and take part in the current public consultation. On the GTAA, there was a divergence of views on whether and how much to use the alternative scenarios work in the GTAA. S&V expressed that this needed a joint discussion with the consultant before any agreement could be reached - agreed to hold one more meeting.	There was disagreement between the authorities on whether the GTAA consultant should amend the methodology to address the point S&V had raised, and whether the alternative scenarios from the sensitivity testing and the social relets should be incorporated in the study or not. Cherwell, West Oxfordshire and Oxford City had reservations that the changes were starting to undermine the overall methodology and could affect the robustness of the report. Agreement to continue to work toward a joint SOCG for S&V JLP.	Helped progress the emerging Oxfordshire GTAA which is evidence for the JLP and underpins policies on the travelling communities.
11/11/2024	Oxfordshire County Council	<a href="#">116 Minutes</a>	SM*3 Transport 7 DtC general	Meeting - JLP update: SOCG sent to County. Rail strategy update – engagement with districts next year, with public consultation now likely to be September 2025, targeting Cabinet December 2025.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP.
13/11/2024	All Oxfordshire authorities, Arc4 Consultancy	<a href="#">117 Email</a>	SM*1 Provision of sites for Gypsies and Travellers 6 Evidence	Meeting - to discuss the methodology and results and work towards finalising the GTAA. Further work by the consultant and engagement by the authorities to follow.	Some tensions around draft the methodology for the GTAA study, resolved through ongoing liaison between the authorities and the consultant, to achieve finalisation of the GTAA.	Helped progress the emerging Oxfordshire GTAA which is evidence for the JLP and underpins policies on the travelling communities

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25/11/2024	Swindon Borough Council	<a href="#">118 Email</a>	7 DtC general	Meeting - This regular liaison meeting was held to discuss re-engaging in more regular liaison meetings between SBC, S&V, and OCC as there has been some staffing changes at Swindon impacting on the frequency of the meetings. The progress of the JLP was discussed and the timing of work on Swindon's local plan, as was the desire to prepare SOCG for the JLP with Swindon. It was agreed that Swindon would engage on a SOCG, with S&V to lead the drafting and seek review and sign off. This was resolved and a SOCG was submitted with the JLP.	No areas of disagreement.	It formalised the SoCG as a tool at the end of a continuous engagement process on the JLP. The resolution has concluded with a successful Duty to Co-operate outcome and no objections from Swindon BC on the JLP or evidence.
28/11/2024	Oxford City Council	<a href="#">119 Minutes</a>	SM*1 Housing need and supply SM*2 The supply of retail and employment land SM*3 Flood risk SM*3 Utilities SM*3 Transport SM*4 Conserving and enhancing our natural and historic environments 6 Evidence 7 DtC general	Meeting - This meeting was arranged to discuss Oxford's Regulation 19 representations, and specifically anything raised as a potential strategic matter, so S&V officers could explore the potential issue and effects that Oxford claim. The following matters were discussed: - Employment need and supply, and its relationship with housing requirements. The meeting discussed the balance between employment and housing, the potential impact of the intended supply of employment on Oxford and on infrastructure and commuting rates, when the employment evidence was shared at different stages, Oxford's assumptions about jobs and delivery within their representation, misrepresentations within Oxford's representation about supply delivery dates and new allocations. - Lowland Fen mapping - Oxford City Council raised concerns that the plan included fen catchment zones in their area. - Infrastructure - both parties discussed Thames Water's progress towards addressing capacity issues at Oxford STW, and its impact on housing supply. Oxford City Council raised concerns that the IDP didn't include specific	There remained a disagreement about the intent of the JLP, with Oxford expressing that the JLP employment strategy could be harmful but S&V contested this saying that the new allocations are not significant and assumptions made about delivery and jobs numbers are not accurate. S&V also commented that the employment/housing balance has been explored by its Employment Land Needs Assessment (ELNA) and Joint Housing Needs Assessment (JHNA) consultants. It was agreed that continued engagement would include the preparation of a SOCG and need for ongoing discussions about the ELNA assumptions would help to resolve the issue of job number assumptions. There were no other areas of resolution related to this matter.	The meeting was held post Regulation 19 stage so did not impact on plan policy. The S&V ELNA consultants have been engaged to review the assumptions and claims made by Oxford, and initially conclude that there are no changes required to the ELNA.  This meeting and subsequent emails led to edits to the policies map where they relate to Oxford

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				<p>reference for Grenoble Road and Northfield allocations to include references to Cowley Branch Line.</p> <p>We agreed to continued engagement and to prepare a SOCG, and continued discussions via email re: Fen Catchment mapping</p>		
28/11/2024	Oxfordshire County Council, National Highways	None	SM*3 Transport	Meeting - Following sharing of the transport modelling outputs and follow-up data, this meeting was to discuss NH's findings. NH confirmed that they did not have any concerns about the modelling and were content to progress with a SOCG which would state as such.	None recorded.	Discussions resulted in the drafting of the SOCG for NH/OCC/S&V. This was then signed by all parties.
28/11/2024	Berkshire, Oxfordshire, and Buckinghamshire (BOB) Integrated Care Board	None	SM*3 Health	Meeting - Discussion about BOB ICB's representation on the regulation 19 consultation (which hadn't closed at this point). Agreed to work towards SOCG for the examination.	No points of disagreement	None
28/11/2024	Natural England	<a href="#">120 Email</a>	SM*4 Conserving and enhancing our natural and historic environments	Email - An email was received from Natural England responding to the S&V draft HRA (Appropriate Assessment) and the Oxfordshire-wide explanatory note. NE advised in the email that they were unable to agree to the proposed approach to the air quality impacts outlined in the Explanatory Note and the conclusions of the HRA. This is because, at that time, they had not yet seen the supporting information/data to clarify how each district's figures had been reached, and consequently were not able to determine whether or not likely significant air quality impacts (arising from the JLP alone or in combination with other plans and projects) could be ruled out for Oxford Meadows SAC.	NE disagree with the conclusions of the HRA AAR and the Explanatory note regarding air quality impacts, advising that a different methodology be used for the assessment. S&V took this into consideration and requested a meeting with NE to go through these points.	This has influenced the final version of the HRA AAR for submission.

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04/12/2024	Natural England	<a href="#">121 Notes</a>	SM*4 Conserving and enhancing our natural and historic environments 6 Evidence	<p>Meeting - Discussion around NE's email response dated 28 Nov 2024 to S&amp;V draft HRA (Appropriate Assessment).</p> <p>S&amp;V (and their consultants UEEC) raised a series of clarification points/questions with regard to Alone and In-Combination Assessment of Air Quality Impacts.</p> <p>Action – S&amp;V to discuss revisions to the collective approach to assessing in-combination impacts (set out in the Explanatory Note) with our neighbouring authorities.</p>	<p>NE were not able to agree the draft AAR, as it was their view that likely significant air pollution effects couldn't yet be ruled out for Oxford Meadows SAC, Cothill Fen SAC and Aston Rowant SAC because there are roads which fall within 200m of these sites.</p> <p>NE's main concern was that allocated sites in the adopted plans for S&amp;V which are yet to come forward must be taken into account in the traffic modelling for this HRA.</p> <p>S&amp;V and NE agreed it would be helpful to engage in ongoing discussion about the scope of modelling work required to inform the assessment of air quality impacts on these three European Sites.</p>	<p>Natural England provided responses to the questions posed at this meeting via email on 5 December 2024.</p> <p>S&amp;V submitted a revised HRA (AA) on the 9 December alongside the JLP. A SOCG was signed and submitted, stating that:</p> <p><i>'The parties agree that the South Oxfordshire and Vale of White Horse Joint Local Plan 2041 can be considered compliant with the Conservation of Habitats and Species Regulations 2017 (as amended), with regard to Aston Rowant SAC, Chiltern Beechwoods SAC, Cothill Fen SAC, Hackpen Hill SAC, Hartslock Wood SAC, Kennet &amp; Lambourn Floodplain SAC, Little Wittenham SAC, Oxford Meadows SAC and River Lambourn SAC, for all impact pathways except for atmospheric pollution, on which further work will be undertaken.'</i> (Our emphasis)</p>
05/12/2024	OPPO (S&V Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">122 Minutes</a>	SM*1 Provision of sites for Gypsies and Travellers SM*4 Conserving and enhancing our natural and historic environments	<p>Meeting - S&amp;V confirmed that Natural England were not able to agree the conclusion of 'no likely significant effects on Oxford Meadows, either alone or in combination with other plans and projects in relation to air quality impacts'. They were also not able to agree the contents of the joint Explanatory Note. Agreed to work together and invite the working group members from each authority to the meeting with Natural England. On the most recent draft of the GTAA, which contained the alternative scenarios from the sensitivity testing, all authorities now willing to sign off. S&amp;V confirmed not entirely happy with the outcome, and Oxford expressed a view that the report has suffered from the changes that the councils have worked through over the last few months. Final tweaks to the Joint Oxfordshire SoCG were also discussed, and an update on bilateral SOCGs, with Cherwell's at draft stage and West and Oxford to follow. Reaching agreement on finalising the GTAA. The joint Oxfordshire SOCG was also nearing signing stage.</p>	None recorded.	Helped progress the emerging Oxfordshire GTAA which is evidence for the JLP and underpins policies on the travelling communities. Joint SOCG almost ready.



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05/12/2024	Oxford City Council	<a href="#">123 Email</a>	SM*2 The supply of retail and employment land	Email - Oxford's officers sent an email responding on various employment-related points discussed at a meeting on 28 November 2024. They confirmed they do not think that the likely employment growth is acknowledged in or accounted for in the plan and that there will clearly be significant cross-boundary impacts from the plan.	Impacts of employment growth in S&V. S&V sought advice from consultant AECOM who advised no changes required to ELNA. Continued engagement to prepare a SOCG.	No changes made, moving towards SOCG
06/12/2024	Wokingham Borough Council	<a href="#">124 Email</a>	SM*1 Provision of sites for Gypsies and Travellers	Email - S&V emailed Wokingham with the findings of the GTAA regarding pitch requirements for S&V, to confirm there are no unmet needs generated from S&V.	None, this exchange resolved an outstanding query Wokingham had	Led to the SOCG with Wokingham BC being finalised and signed
06/12/2024	Oxfordshire district councils	None	7 DtC general	Statement - Joint Oxfordshire SOCG between Cherwell District Council, Oxford City Council, South Oxfordshire District Council, Vale of White Horse District Council and West Oxfordshire District Council	Please see examination library reference DUC02 available at <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/DUC02-Oxfordshire-Statement-of-Common-Ground.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/DUC02-Oxfordshire-Statement-of-Common-Ground.pdf</a>	None
06/12/2024	Public consultation including all statutory bodies and neighbouring local authorities	<a href="#">125 Consultation notifications</a>	6 Evidence	Consultation - Sustainability Appraisal Technical Addendum	No points of disagreement	For a summary of the comments made and S&V's response please refer to our answers to IQ49 and IQ50 of the Inspectors' Preliminary Matters and Initial Questions.
06/12/2024	Swindon Borough Council	None	7 DtC general	Statement - SOCG between South Oxfordshire and Vale of White Horse District Councils and Swindon Borough Council in relation to the South Oxfordshire and Vale of White Horse Joint Local Plan.	Please see examination library reference DUC08 available at <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/DUC08-Statement-of-Common-Ground-with-Swindon-Borough-Council.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/DUC08-Statement-of-Common-Ground-with-Swindon-Borough-Council.pdf</a>	None
09/12/2024	Oxfordshire County Council	<a href="#">126 Minutes</a>	SM*3 Transport 7 DtC general	Meeting - OCC confirmed they had submitted their representation to the Reg 19 consultation. S&V advised that all comments from Reg 19 will be made available online with submission. OCC updated that Local Transport and Connectivity Plan (LTCP) amendments had been agreed 19/11/24. These changes were mostly minor, and an additional headline target was recommended by Place Overview and Scrutiny Committee and accepted for inclusion.	No points of disagreement	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP

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				This is the addition of headline target to reduce car vehicle miles by 20% by 2030. This is to reflect the importance of reducing vehicle miles to achieve net-zero targets. The updated LTCP document including all of these changes is now published.		
09/12/2024	Oxford City Council	<a href="#">127 Email</a>	SM*1 Housing need and supply 7 DtC general	Email - This was an email chain between officers from S&V and Oxford City council. S&V asked Oxford about Cherwell's reference in their interim Duty to Co-operate Statement to Oxford and Cherwell's meeting and agreement to unmet need. The Cherwell statement says Oxford agreed with Cherwell's use of agreed unmet need, but this conflicted with Oxford's position on the JLP. S&V asked if the same approach agreed with Cherwell would now apply to S&V. Oxford replied not agreeing this.	Oxford stated that their position on the S&V Plan (including on unmet need) is unchanged from our submitted representations.	None
09/12/2024	Natural England	None	7 DtC general	Statement - SOCG between South Oxfordshire and Vale of White Horse District Councils and Natural England in relation to the South Oxfordshire and Vale of White Horse Joint Local Plan 2041	Please see examination library reference DUC05 available at <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/DUC05-Statement-of-Common-Ground-with-Natural-England.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/DUC05-Statement-of-Common-Ground-with-Natural-England.pdf</a>	None
09/12/2024	Oxfordshire County Council	None	7 DtC general	Statement - SOCG between S&V District Council and Oxfordshire County Council in relation to the Joint S&V Local Plan 2041.	Please see examination library reference DUC06 available at <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/DUC06-Statement-of-Common-Ground-with-Oxfordshire-County-Council.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/DUC06-Statement-of-Common-Ground-with-Oxfordshire-County-Council.pdf</a>	None
09/12/2024	Reading Borough Council	None	7 DtC general	Statement - SOCG between South Oxfordshire and Vale of White Horse District Councils and Reading Borough Council in relation to the South Oxfordshire and Vale of White Horse Joint Local Plan and the Reading Borough Local Plan Partial Update 2023-2041.	Please see examination library reference DUC07 available at <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/DUC07-Statement-of-Common-Ground-with-Reading-Borough-Council.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/DUC07-Statement-of-Common-Ground-with-Reading-Borough-Council.pdf</a>	None
09/12/2024	Wokingham Borough Council	None	7 DtC general	Statement - SOCG between South Oxfordshire and Vale of White Horse District Councils and Wokingham Borough Council in relation to the South Oxfordshire and Vale of White Horse Joint Local Plan and the Wokingham Borough Local Plan Update 2023-2040.	Please see examination library reference DUC09 available at <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/DUC09-Statement-of-Common-Ground-with-Wokingham-Borough-Council.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/DUC09-Statement-of-Common-Ground-with-Wokingham-Borough-Council.pdf</a>	None

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17/12/2024	Oxfordshire County Council	None	SM*3 Transport 6 Evidence	Meeting - Officers discussed early findings from the Devolution White Paper, S&V provided an update on JLP timescales for post submission and identified the key areas of work that followed. OCC highlighted the granting of HIF1 planning permission. S&V officers raised HRA considerations which may require OCC input from a transport modelling perspective.	No points of disagreement	HIF1 approval allows the JLP to progress in transport planning terms.
14/01/2025	OPPO (S&V Chair) Oxford City, Cherwell, West Oxfordshire, Oxfordshire County Council	<a href="#">128 Minutes</a>	SM*1 Housing need and supply SM*1 Provision of sites for Gypsies and Travellers SM*4 Conserving and enhancing our natural and historic environments 7 DtC general	Meeting - S&V advised that they had submitted the JLP for examination on 9 December. S&V updated on the status of the HRA supporting the JLP, and a discussion was held around the effects of this on other local plans in Oxfordshire. S&V agreed to arrange meeting with Natural England and the relevant leads from Oxfordshire councils. S&V also advised that the GTAA would be submitted as a post submission document for the examination.	No points of disagreement	No direct impact on the JLP policies
14/01/2025	Thames Water	None	SM*3 The provision of infrastructure SM*3 Utilities	Meeting - Discussion between S&V officers and planners at Thames Water. Discussion about SESRO / Abingdon Reservoir, and progress with planning for improvements to Oxford Sewage Treatment works. TW gave a more detailed breakdown on the specific proposals for Oxford STW, and discussed long term safeguarding of land to expand the STW onto the Grenoble Road allocation. Both parties committed to signing a SOCG for the examination of the JLP.	S&V maintained objection to the principle of SESRO.	None
20/01/2025	Oxfordshire County Council	<a href="#">129 Minutes</a>	SM*3 Transport	Meeting - JLP update: TBC date for examination, Inspectors appointed. Natural England correspondence, SOCG collating and being sorted with consultant end of this week send something over. Need more guidance on approach with OPPO update pushing for joint Oxfordshire approach to NE. Science Vale Movement and Connectivity Study progressing, final stages for consultation with stakeholders over next few months. County wide MCS will also be progressed.	None recorded.	Updates on JLP progress were shared with OCC, these have not influenced the development of the JLP

Date	Engagement with	(i) Records (minutes etc reference in Appendix 2)	(ii) Strategic Matter* and sub-issue	(iii) Outcome, actions or action list (Notes or Summaries)	(iv) Areas of disagreement and how attempts have been made to resolve them	(v) How the engagement influenced the development of the evidence base and Plan policy
29/04/2025	Thames Valley Police	None	SM*3 The provision of infrastructure	Meeting - Discussion between S&V officers and town planner at Thames Valley Police. S&V officers explained JLP process to date, and asked for TVP to provide input into the IDP spreadsheets. TVP agreed to do so, and subsequently provided this information via email.	No points of disagreement	Provided direct input into the IDP for policing infrastructure
December 2024	Historic England	None	7 DtC general	Statement - SOCG between South Oxfordshire and Vale of White Horse District Council and Historic England in relation to the S&V Joint Local Plan 2041.	Please see examination library reference DUC03 available at <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/DUC03-Statement-of-Common-Ground-with-Historic-England.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/DUC03-Statement-of-Common-Ground-with-Historic-England.pdf</a>	None
December 2024	Oxfordshire County Council and National Highways	None	7 DtC general	Statement - SOCG between S&V District Council and Oxfordshire County Council and National Highways in relation to the Joint S&V Local Plan 2041.	Please see examination library reference DUC04 available at <a href="https://www.southandvale.gov.uk/app/uploads/2024/12/DUC04-Statement-of-Common-Ground-with-National-Highways.pdf">https://www.southandvale.gov.uk/app/uploads/2024/12/DUC04-Statement-of-Common-Ground-with-National-Highways.pdf</a>	None
Various	Oxfordshire Local Planning Authorities and Oxfordshire Plan Team	None	SM*1 Housing need and supply	Meeting - These were meetings of a Joint HELAA steering group setup by the Oxfordshire Plan team. A discussion paper and suggested way forward for aligning HELAAs in Oxfordshire was produced by OPPO and subsequently considered by Heads of Planning on 3 April 2020. Discussed joint methodology and options for alignment. Meetings every 4-8 weeks as needed but not met since Joint Guidance was created. Oxfordshire Plan team started coordinating and latterly this became the responsibility of Oxford City Council to coordinate.	No points of disagreement	The Joint methodology was used to ensure a constant basis for some key HELAA processes between Oxfordshire authorities

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South Oxfordshire and Vale of White Horse  
**Joint Local Plan 2041**

