

Delegated authority officer decision notice

Decision made by	Tim Oruye - Head of Policy and Programmes
Lead officer contact details	Robyn Tobutt Senior Planning Policy Officer (Neighbourhood) Tel: 01235 422422 Email: robyn.tobutt@southandvale.gov.uk
Decision	To approve the modifications to the Shiplake Neighbourhood Development Plan, detailed in Table 1, to correct spelling, grammatical, typographical or factual errors, together with improvements from a presentational perspective.
Key decision?	No
If key decision, has call-in been waived by the Scrutiny Committee chair(s)?	N/A
Confidential decision, and if so under which exempt category?	No
Delegated authority reference from the constitution	At its Council meeting on 8 September 2022, South Oxfordshire District Council resolved to authorise the Head of Policy and Programmes, in consultation with the Cabinet Member for Corporate Services, Governance, Policy and Transformation and in agreement with the Qualifying Body – Shiplake Parish Council, to correct any spelling, grammatical, typographical or factual errors, together with any improvements from a presentational perspective.
Risks	The council is required to publish the final made version of a neighbourhood plan as soon as reasonably practicable. The modification in this decision is necessary in the preparation of the made version of the plan to correct any spelling, grammatical, typographical or factual errors in previous iterations. The council's decision to make modifications to the plan could be challenged, however, the council has followed all appropriate processes and the nature and scale of the changes are very limited, making any challenge unlikely. Furthermore, the council has obtained the consent of Shiplake Parish Council to modify the plan as required by the relevant regulations.
Reasons for decision	Regulation 30 of the Neighbourhood Planning (General) Regulations 2012 (as amended) ("the Regulations") allows the Council to modify a neighbourhood development plan to correct errors with the permission of

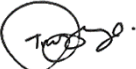
the Qualifying Body.

The Council brought the Shiplake Neighbourhood Plan into legal force under Section 38A(4) of the Planning and Compulsory Purchase Act 2004 (as amended) on 8 September 2022; and Delegated to the Head of Policy and Programmes, in consultation with the appropriate Cabinet Member and in agreement with the Qualifying Body, the correction of any spelling, grammatical, typographical or factual errors, together with any improvements from a presentational perspective.

The Qualifying Body – Shiplake Parish Council - asked the Council to make the following modifications:

Section	Proposed Change	Reason/Justification
Front Cover	Delete 'Referendum' and replace with 'Made'	Factual correction.
Front Cover	Delete 'May' and replace with 'September'	Factual correction.
Header to all pages	Delete 'Referendum Version – May 2022' and replace with 'Made Version – September 2022'	Factual correction.
Table of contents (Page 4)	Change Volume 1 title by replacing 'Referendum' with 'Made'	Factual correction.
Executive Summary (Page 6)	Replace 'The Shiplake Neighbourhood Plan has now reached the stage of Submission draft (Regulation 16 of the Neighbourhood Planning (General) Regulations 2012). This is the stage at which the Plan is submitted to SODC for examination. SODC must then satisfy itself that the Plan and other submitted documents meet the legal requirements in Regulation 15 of the Neighbourhood Planning (General) Regulations 20122. They must then consult publicly on the submission draft documents for a period of not less than six weeks from the commencement of	Factual correction.

		<p>consultation, before sending all of the Plan documents and the representations received at the Regulation 16 stage to the appointed examiner for examination. You are encouraged to comment on this draft. All comments will be considered by the examiner appointed to examine the Neighbourhood Plan.'</p> <p>with</p> <p>'The Shiplake Neighbourhood Plan has now been 'made'.'</p>	
	Paragraph 2.3.1 (Page 10)	<p>Replace 'Once 'made' (i.e. approved following a referendum) this Neighbourhood Plan will also form a part of the development plan.'</p> <p>with</p> <p>'Now it has been 'made' (i.e. approved following a referendum) this Neighbourhood Plan also forms part of the development plan.'</p>	Factual correction.
	Paragraph 2.7.1 (Page 12)	<p>Replace 'The Neighbourhood Plan has reached the stage of Referendum version. This version of the Neighbourhood Plan and supporting documents has been considered at examination'</p> <p>with</p> <p>'The Neighbourhood Plan was approved at Referendum in July 2022, and has been 'Made'. It is now part of the development plan for the area and will carry full weight in how planning applications are determined.'</p>	Factual correction.
	Page 2.7.2 (Page 12)	<p>Replace 'on this draft of the'</p> <p>with 'on a draft of this'</p>	Factual correction and typographical correction.

	Figure 2 (Page 12)	Move red edged green circle from 'Referendum' stage to 'Plan is MADE' stage.	Factual correction.
	Page 39	Move 'Housing: Policy Principles' title below figure 14	Presentational improvement.
	<p>The Council considers the modifications proposed by Shiplake Parish Council necessary for the purposes of correcting minor spelling, grammatical, typographical or factual errors, and presentational improvements. These modifications have been incorporated into the made version of the Shiplake Neighbourhood Development Plan.</p> <p>In accordance with Regulation 30 of the Neighbourhood Planning (General Regulations) 2012, a copy of this Decision Notice will be available to view on the council's website (https://www.southoxon.gov.uk/south-oxfordshire-district-council/planning-and-development/local-plan-and-planning-policies/neighbourhood-plans/emerging-neighbourhood-plans/shiplake-neighbourhood-plan/) and at the location set out at Appendix 1.</p> <p>The made version of the Shiplake Neighbourhood Development Plan is available at Appendix 2.</p>		
Alternative options rejected	N/A		
Implications (Climate, Legal, Financial, Equalities, Other).	The Shiplake Neighbourhood Development Plan was adopted by South Oxfordshire District Council on 8 September 2022: there are no further implications to highlight.		
Background papers considered	N/A		
Declarations/ conflict of interest?	No		
Consultees		Name	Outcome
	Relevant Cabinet member	Councillor Anne-Marie Simpson	Support
			19/02/2025
Decision maker's signature To confirm the decision as set out in this notice.	<p>Signature: </p> <p>Date: 24/02/2025</p>		

Appendices

Appendix 1

This Decision Notice constitutes 'the Modification Document' required under Regulation 30 of the Neighbourhood Planning (General) Regulations 2012.

The modified Shiplake Neighbourhood Plan can be inspected via the council's website <https://www.southoxon.gov.uk/south-oxfordshire-district-council/planning-and-development/local-plan-and-planning-policies/neighbourhood-plans/emerging-neighbourhood-plans/shiplake-neighbourhood-plan/> , as well as at:

Reception, South Oxfordshire District Council, Abbey House, Abbey Close, Abingdon OX14 3JE	If you would like to view these documents at the Council offices, please contact us on 01235 422600 or email planning.policy@southandvale.gov.uk to book an appointment.
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In accordance with Regulation 30 of the Neighbourhood Planning (General) Regulations 2021, a copy of this Decision Notice ('the Modification Document') has been sent to:

- The qualifying body, namely Shiplake Parish Council
- Any person who asked to be notified of the decision

Appendix 2

The Shiplake Neighbourhood Plan – adopted September 2022.